PENN VALLEY FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS
Joey Jordan, Chairperson
Terry McMahan, Vice Chairperson
Tina Kissell, Director
Forrest Hurd, Director
Bruce Stephenson, Director

ADMINISTRATION
P.O. Box 180
Penn Valley, CA 95946
(530) 432-2630
Fire Chief: Clayton Thomas
Finance Manager: Michelle Thelen
Board Clerk: Kelly Billick

AGENDA

November 3 6:30PM. at Station No. 43
10513 Spenceville Rd, Penn Valley, California

****

The Board of Directors welcomes you to its meetings which are scheduled for the first Tuesday of each month, and your interest is encouraged and appreciated. All meetings are recorded.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: After receiving recognition from the Chairperson, please give your name, address and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Board. The Chairperson or Vice-Chairperson may limit any individual to not less than 3 minutes.

Copies of agenda materials may be obtained in the District Business Office, 10513 Spenceville Rd. Penn Valley, California at a cost of 10 cents per page.

****

I. STANDING ORDERS: Call the Meeting to Order.
   1. Pledge of Allegiance
   2. Roll Call

II. PUBLIC COMMENT
   Reserved for commenting on items not scheduled on the agenda.

III. CONSENT CALENDAR
   These items are expected to be routine and non-controversial. Any board member, staff member, or interested party may request that an item be removed from the consent calendar for discussion.
   1. Review/Approve the minutes from past meeting(s)
   2. Review/Approve the monthly Payment of Bills and Payroll Report
   3. Review/Approve the monthly Financial Reports

IV. PERIODICAL WRITTEN REPORTS/MINUTES

1. Nevada County Fire Chiefs' Association (Chief Thomas)
2. Nevada County Fire Agency (Director McMahan)
3. Local Agency Formation Commission
4. Penn Valley Firefighters Association Report (PVFFA Officer)

V. FIRE CHIEF'S REPORT

Report included in Board Packet

VI. FINANCE COMMITTEE

Presented by Chair Jordan/Director Hurd

VII. DISCUSSION/ACTION ITEMS

VIII. OLD BUSINESS

IX. DIRECTORS' REPORTS

1. Director Hurd
2. Director Jordan
3. Director Kissell
4. Director McMahan
5. Director Stephenson

X. INFORMATIONAL CORRESPONDENCE/INFORMATIONAL

XI. GOOD OF THE ORDER

XII. ADJOURNMENT

PENN VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
DRAFT MEETING MINUTES
October 6, 2026

A regular meeting of the Penn Valley Fire Protection District Board of Directors was called to order by Chairperson Jordan at 6:30 p.m. at Station 43 in the Ron Hayward Meeting Hall. Chairperson Jordan led the Pledge of Allegiance, and the Board Clerk called the roll.

DIRECTORS AND STAFF PRESENT

- **Directors Present:** Forrest Hurd, Joey Jordan, Tina Kissell., and Bruce Stephenson.
- **Absent:** Terry McMahan
- **Fire Chief:** Clayton Thomas
- **Board Clerk:** Kelly Billick
- **Other Attendees:** Nevada County Supervisor Sue Hoek, BC Pitts, Penn Valley Staff, Doug Wittler, and Greta Schimmel from Rough & Ready.

PUBLIC COMMENTS – No Comments

CONSENT CALENDAR

Chairperson Jordan requested a motion to approve the Consent Calendar with a correction to the Balance of Accounts Report. **MOTION:** Director Hurd moved to approve the Consent Calendar with a correction to the Balance of Accounts Report. Director Kissell seconded the motion. The motion passed by unanimous voice vote of all attending members.

PERIODICAL WRITTEN REPORTS / MINUTES

NEVADA COUNTY FIRE CHIEFS' ASSOCIATION

Presented by Chief Thomas

- **Current Fire Season Environment:**
  - Despite recent significant cooling trends and brief precipitation, dry conditions returned rapidly to abnormal levels for October.
  - Vegetation fuel moisture levels remain as dry as they were in July and August; strong winds pose significant wildfire ignition risks like the Lobo Fire nine years ago.
- **Agency Staffing Levels:**
  - Cal Fire continues to maintain full summer staffing levels without reduction.
  - The U.S. Forest Service reduced staffing slightly toward normal baseline but is notably maintaining 24-hour fire engine and chief officer coverage on the Tahoe National Forest through Thanksgiving, barring a major season-ending weather event. Chief observed this is a historic shift from earlier career norms when federal forest coverage was 9:00 AM to 5:00 PM.
- **Association and Mutual Support Initiatives:**
  - The Fire Chiefs' Association continues working on revisions to district bylaws.

- The association is developing an on-call rotation of vetted board-up companies to respond to emergency scenes to assist property owners with securing structures following fires or natural disasters.
- District personnel participated in Breast Cancer Awareness Month by wearing pink uniform patches; Lieutenant Bravo spearheaded district inclusion in the countywide program, and the patches were highlighted on local radio station KNCO.

PENN VALLEY FIRE CHIEF'S REPORT

Presented by Chief Thomas

- **Fleet and Apparatus Status:**
  - Brush 59 is currently out of service due to a severe rear main seal engine oil leak that escalated during a Cal Fire deployment.
  - During the demobilization inspection process in Paso Robles, a ground support mechanic disqualified the vehicle from driving off incident.
  - The district had the apparatus towed back to Penn Valley for $4,500; federal rental payments earned from the preceding two-week deployment fully offset the towing expense.
  - Repairs will be completed locally by an independent private mechanic.
- **Community and Public Outreach:**
  - Fire Chief Thomas and Doug Whittler attended a town hall organized by the Penn Valley/Rough and Ready Chamber of Commerce on September 10th alongside County Supervisor Hook, drawing approximately 60 to 75 community attendees.
- **Incident Call Volumes and Revenue Impact:**
  - August represented the highest call volume month in district history with 202 calls.
  - September recorded 184 emergency calls, keeping the district on pace for approximately 2,200 total responses for the calendar year.
  - Increased call volume is largely attributed to maintaining full-time ambulance staffing at Station 59, which allowed the district to absorb mutual aid emergency medical responses across Western Nevada County that previously went unanswered when initial crews were committed.
  - Increased ambulance transport volume has correspondingly generated higher district billing revenues.
- **CAD Dispatch Reporting Discrepancy:**
  - Mutual aid reports reflected a misleadingly high number (178 runs) showing aid received from Cal Fire.
  - The Computer Aided Dispatch (CAD) system automatically assigns the closest geographic Cal Fire unit out of Smartsville to Western district medical calls; because the engine must travel uphill, Penn Valley units reach the scene first and routinely cancel Cal Fire within minutes of dispatch.
  - CAD system limitations record these canceled dispatches as full aid runs, inflating mutual aid statistics.

DRAFT

NEVADA COUNTY FIRE AGENCY – No Report

LOCAL AGENCY FORMATION COMMISSION (LAFCO) – No Report

PENN VALLEY FIREFIGHTERS ASSOCIATION REPORT – No report.

DISCUSSION & ACTION ITEMS

1. **Discussion/action regarding purchase of new utility vehicle**

- **Pricing and Procurement Details:**
  - The board reviewed a staff proposal to order a new utility vehicle off the California state contract through Winter Chevrolet at a cost not to exceed $90,000.
  - Quoted pricing covers the cab/chassis base vehicle, emergency lighting and radio equipment, and custom upfitting.
  - The district selected a local upfitter based in Grass Valley over national corporate GM upfitters, after evaluating their craftsmanship on Nevada County Sheriff's Office patrol vehicles and finding their work and pricing superior.
- **Fleet Economics and Vehicle Lifespan:**
  - The vehicle is an expansion to the fleet. This allows for a utility vehicle to be available for general use and fire assignments.
  - Utility units deployed to state, and federal wildland incidents earn rental reimbursement; the district's oldest command vehicle has earned more than $13,000 above its original purchase price over its operational lifespan.
  - Unlike specialized K-9 law enforcement vehicles, utility pickup modifications remain standardized, preventing substantial price increases over prior model years.

Chairperson Jordan requested a motion to approve the purchase of new utility vehicle not to exceed $90,000. **MOTION:** Director Hurd motioned to approve the purchase. Director Stephensen seconded the motion. The motion passed by unanimous voice vote of all attending members.

2. **Letter of support for Penn Valley Community Association's grant application to the Integrated Climate Adaptation and Resiliency Program**

- Representative Sharisha Beatrice requested district endorsement for a Clean Coalition grant submitted.
- The grant targets installation of a rooftop solar array and commercial battery storage system at the Penn Valley Community Foundation building.
- The project seeks to create an initial local microgrid capable of powering essential community facilities, critical infrastructure, telecommunications, and support services for medically fragile residents during extended Public Safety Power Shutoff (PSPS) events.

- **Board Consensus:**
  - The board voiced unanimous support for the community's microgrid initiative.

DRAFT

- Board directed Fire Chief Thomas to draft and execute an official letter of support signed by the Board Chair.

OLD BUSINESS

1. **Update on property tax changes post-merger**
   - Fire Chief Thomas conferred with tax consultants to finalize the upcoming 2027–2028 property tax assessment roll following the consolidation of the Rough and Ready and Penn Valley Fire Districts.
   - Former tax roll consultant Willdan is transferring parcel files to the district's new consultant; compilation will take approximately two to three weeks once received.
   - State Board of Equalization confirmed that all boundary and Tax Rate Area (TRA) documentation filed in March fully complied with state statutory standards.

- **Required Clarifying Resolution:**
  - Legal counsel will draft a formal board resolution to memorialize the parcel tax structure pledged during consolidation public hearings:
  - The Rough and Ready benefit assessment rate will be levied across Penn Valley parcels, excluding non-residential properties, which maintain historic Penn Valley rates.
  - The legacy Penn Valley benefit assessment will officially be terminated and dissolved.
  - The resolution will be presented to the board in November or December, well ahead of the County's April submission deadline, establishing firm revenue figures for preliminary 2027–2028 budget adoption in June.

2. **SB827 training update**

- **Training Schedule and Logistics:**
  - Session one will be conducted locally in person on October 7th, attended by Director Stephenson.
  - Session two scheduled for February 18th from 8:30 AM to 10:30 AM, hosted in Truckee with an option for virtual attendance via the California State Association of Counties (CSAC).
  - Directors Kissel, Jordan, and McMahon are scheduled to complete SB827 compliance prior to or during the February session.
  - Chairperson Jordan opted to complete an independent online training immediately at personal expense to avoid procedural delays for scheduled finance committee meetings.

3. **St. 59 NID land sale update**

- **Property Transfer: Station 59 Land Sale to Nevada Irrigation District**
  - Contract Execution and Terms: Escrow opened and deeds formally executed conveying a 45-foot by 60-foot surplus parcel at Station 59 to the Nevada Irrigation District (NID) for $8,000.

DRAFT

- As contractual consideration, NID agreed to install a functioning municipal fire hydrant on site along with a stubbed waterline connection directly to Station 59, providing emergency backup water infrastructure should the station well fail.
- Escrow is scheduled to close within 45 days.

DIRECTOR REPORTS

- **Director Kissell:** No Report
- **Director Hurd:** Proposed creating a Legislative Standing Committee as a Board Priority. He formally requested scheduling a future agenda item for the following new year to discuss establishing a permanent Standing Legislative Committee. Purpose of the committee: Monitor California legislative mandates, evaluate countywide property tax allocation formulas for independent special fire districts, and represent Penn Valley's interests in regional policy discussions with local and state elected officials.
- **Director Jordan:** Thanked the fire team for all their hard work and strong team spirit.
- **Director Stephenson:** Expressed concerns about political misconduct. Since it was not an agenda item, no action could be taken.

INFORMATIONAL CORRESPONDENCE / INFORMATIONAL ITEMS

Chairperson Jordan: Community Recognition: A public letter of appreciation was published via local news media (*YubaNet/The Union*) commending engine crews for a four-minute response time from Station 59 that successfully revived a resident suffering cardiac arrest on Rough and Ready Road.

BC Pitts: Office of Traffic Safety (OTS) Rescue Equipment Grant: The district received final funding confirmation for a $177,000 California Office of Traffic Safety Grant. The Grant funds will allow PVFPD to fully replace hydraulic rescue tools with modern battery-operated extrication equipment across all three district stations, with delivery anticipated before Christmas.

GOOD OF THE ORDER

ADJOURNMENT

The meeting was adjourned at 7:16 pm.

DRAFT

PENN VALLEY FIRE PROTECTION DISTRICT

PAYROLL SUMMARY

September 2026

	ST 59 (1OP)	ADM (2GENL)	FT (2GENL)	Total 2GENL (1OP)	Total 1OP	TOTAL
Ordinary Income/Expense						
Expense						
5100 · WAGES						
5101 · Wages						
5102 · Full Time Fire	70,411.47	108.16	125,144.78	125,252.94	195,664.41	195,664.41
5104 · Admin	3,339.03	6,569.91	0.00	6,569.91	9,908.94	9,908.94
5101 · Wages - Other	0.00	0.00	12,586.80	12,586.80	12,586.80	12,586.80
Total 5101 · Wages	73,750.50	6,678.07	137,731.58	144,409.65	218,160.15	218,160.15
5105 · PAYROLL TAX EXPE...	1,097.95	245.42	1,950.48	2,195.90	3,293.85	3,293.85
5150 · PERS						
5151 · District Portion - Fire	3,718.54	0.00	1,972.80	1,972.80	5,691.34	5,691.34
5153 · District Portion - Ad...	222.55	667.65	(222.55)	445.10	667.65	667.65
5161 · Dist Paid MOU Fire	0.00	0.00	3,173.07	3,173.07	3,173.07	3,173.07
5150 · PERS - Other	5,383.29	0.00	6,884.13	6,884.13	12,267.42	12,267.42
Total 5150 · PERS	9,324.38	667.65	11,807.45	12,475.10	21,799.48	21,799.48
Total 5100 · WAGES	84,172.83	7,591.14	151,489.51	159,080.65	243,253.48	243,253.48
Total Expense	84,172.83	7,591.14	151,489.51	159,080.65	243,253.48	243,253.48
Net Ordinary Income	(84,172.83)	(7,591.14)	(151,489.51)	(159,080.65)	(243,253.48)	(243,253.48)
Net Income	**(84,172.83)**	**(7,591.14)**	**(151,489.51)**	**(159,080.65)**	**(243,253.48)**	**(243,253.48)**

PENN VALLEY FIRE PROTECTION DISTRICT
Check Register
As of September 30, 2026

Type	Date	Num	Name	Memo	Amount
1005 · Operating					
Check	09/03/26	EFT0015226	HILLMER, KYLE	Intern reimbursement, 9 shifts x $50	(450.00)
Check	09/03/26	EFT0015229	JACOBY, JEREMY E	Intern reimbursement, 10 shifts x $50	(500.00)
Check	09/03/26	EFT0015224	POTTS, KYLE A	Intern reimbursement, 9 shifts x $50	(450.00)
Check	09/03/26	EFT0015228	KIRCH, BRADLEY S	Intern reimbursement, 2 shifts x $50	(100.00)
Liability Check	09/03/26	EFT0015223	NEV CO PROFESSIONAL FIREFIGH...	PR 26-9 Union Dues	(1,812.22)
Liability Check	09/03/26	EFT0015233	Cameron Spencer hd	Station 43 House Dues	(300.00)
Liability Check	09/03/26	EFT0015178	Mark Isberg	Station 44 House Dues	(125.00)
Liability Check	09/03/26	EFT0015190	Stenton Chapman V	Station 59 House Dues	(210.00)
Liability Check	09/03/26		EFTPS	PR 26-9 EFTPS	(31,011.56)
Liability Check	09/03/26		EMPLOYMENT DEVELOPMENT DE...	PR 26-9 CA PIT	(11,542.96)
Liability Check	09/03/26		EMPLOYMENT DEVELOPMENT DE...	PR 26-9 CA SDI	(130.22)
Liability Check	09/03/26		EMPLOYMENT DEVELOPMENT DE...	PR 26-9 CA Liabilities	(25.07)
Liability Check	09/03/26		CALIFORNIA PERS - DEF COMP	PR 26-9 457	(11,920.61)
Bill Pmt -Check	09/03/26	10009821	Benefit Resource, Inc.	Cafeteria Plan	(100.00)
Check	09/03/26	EFT0015222	WAGNER, DONALD E	Reimburse for August health insurance per ...	(1,544.01)
Bill Pmt -Check	09/03/26	10009820	BEAM SECURITY SYSTEMS, INC	Fire Alarm Monitoring, 9/1/26 -11/30/2026	(45.00)
Bill Pmt -Check	09/03/26	10009842	Leaf	Copier maintenance agreement	(116.62)
Bill Pmt -Check	09/03/26	10009859	NID	Water, 7/28 - 8/25/26, 18989 Lake Forest	(145.64)
Bill Pmt -Check	09/03/26	10009858	NID	Water, 7/28 - 8/25/26, 10513 Spenceville 4 i...	(61.40)
Bill Pmt -Check	09/03/26	10009855	NID	Water, 7/28 - 8/25/26, 10513 Spenceville	(219.39)
Bill Pmt -Check	09/03/26	10009854	NID	Water, 7/28 - 8/25/26, 10513 Spenceville	(414.82)
Liability Check	09/03/26		CALIFORNIA PERS - RETIRE	PERS 26-9 Misc 2	(1,337.16)
Liability Check	09/03/26		CALIFORNIA PERS - RETIRE	PERS 26-9 Flre 2	(18,507.48)
Liability Check	09/03/26		CALIFORNIA PERS - RETIRE	PERS 26-9 Fire 1	(11,186.43)
Bill Pmt -Check	09/03/26		CALIFORNIA PERS - HEALTH	Sept health insurance	(41,682.99)
Bill Pmt -Check	09/04/26	EFT0015204	Wittman Enterprises, LLC	July Ambulance billing	(5,956.60)
Bill Pmt -Check	09/04/26	EFT00015200	ECONOMY PEST CONTROL	St 43 pest control	(60.00)
Bill Pmt -Check	09/04/26	EFT0015200	ECONOMY PEST CONTROL	St 43 pest control	(60.00)
Check	09/08/26	10010006	U. S. BANK	Statement ending 8/22/26	(7,863.85)
Bill Pmt -Check	09/09/26	EFT0015634	Ross & Schwarz, A Professional Corp...	Legal fees	(1,525.00)
Bill Pmt -Check	09/09/26	EFT0015647	ROBINSON ENTERPRISES, INC	Medic 43 tires	(1,194.78)
Bill Pmt -Check	09/10/26	10010074	Diesel Unlimited	Vehicle maintenance	(572.50)
Bill Pmt -Check	09/10/26	10010108	WASTE MANAGEMENT	St 45 September garbage	(92.35)
Bill Pmt -Check	09/10/26	10010107	WASTE MANAGEMENT	St 43 September garbage	(276.96)
Bill Pmt -Check	09/10/26	10010110	WASTE MANAGEMENT	St 44 September garbage	(172.48)
Bill Pmt -Check	09/10/26	10010079	LIFE ASSIST, INC	Medical supplies	(3,871.88)
Bill Pmt -Check	09/14/26	10010218	HOUSE OF PRINT & COPY	Forms	(21.09)
Bill Pmt -Check	09/14/26	10010210	Engineered Fire Systems, Inc.	August Plan Review	(675.00)
Bill Pmt -Check	09/14/26	10010200	SOS	Legal document preparation for St 59 deed t...	(507.00)
Bill Pmt -Check	09/14/26	EFT0016041	Department of Health Care Services	IGT Transfer - 4/4 2026	(28,597.40)
Check	09/15/26	EFT0016038	GRAY, MATTHEW	Fuel reimbursement - CalCard not working	(114.79)
Bill Pmt -Check	09/15/26	EFT0015966	ECONOMY PEST CONTROL	St 44 pest control	(61.00)
Bill Pmt -Check	09/15/26	EFT0016012	Hunt & Sons LLC	Fuel	(3,222.89)
Bill Pmt -Check	09/15/26	EFT0015964	Fire Risk Management Services	October health benefits	(2,152.24)
Bill Pmt -Check	09/15/26	EFT0016037	L.N. CURTIS & SONS	Badges	(680.01)
Check	09/17/26	EFT0016135	PITTS, JONATHAN A	Reimburse for vehicle maintenance	(154.00)
Bill Pmt -Check	09/17/26	10010380	Wizix Technology Group	St 43 & St 44 copiers	(161.06)
Bill Pmt -Check	09/17/26	10010373	VERIZON WIRELESS	Thrift store internet, 8/2 - 9/1/26	(40.01)
Bill Pmt -Check	09/17/26	10010372	VERIZON WIRELESS	Cell phones, 8/2 - 9/1/26	(660.75)
Bill Pmt -Check	09/17/26	EFT0016077	GEORGE ROOFING	106303	(865.00)
Bill Pmt -Check	09/17/26	10010296	AT&T Cal Net 3	9391052042	(270.24)
Bill Pmt -Check	09/18/26	EFT0016076	Uptime Sciences, Inc.	Microsoft 365 Annual Subscription	(5,550.00)
Bill Pmt -Check	09/18/26	EFT0016075	Colantuono, Highsmith & Whatley, PC	Review of Intern position agreement	(700.00)
Bill Pmt -Check	09/21/26	EFT0016359	Department of Health Care Services	2023/24 GEMT Admin Cost	(727.19)
Bill Pmt -Check	09/21/26	EFT0016360	Department of Health Care Services	2024/25 GEMT Admin Cost	(794.21)
Bill Pmt -Check	09/24/26	10010573	Diesel Unlimited	Medic 44 Vehicle maintenance	(4,575.50)
Bill Pmt -Check	09/24/26	10010577	LIFE ASSIST, INC	Medical supplies	(781.72)
Bill Pmt -Check	09/24/26	10010572	Diesel Unlimited	Medic 44 steering leak, temp sensor	(943.55)
Bill Pmt -Check	09/24/26	10010560	COMCAST	HD fee, St 43 & St 44	(81.90)
Bill Pmt -Check	09/25/26	EFT0016436	AIRGAS NCN	Oxygen, St 44	(738.17)
Bill Pmt -Check	09/25/26	EFT0016436	AIRGAS NCN	Oxygen, St 43	(236.47)
Bill Pmt -Check	09/25/26	EFT0016436	AIRGAS NCN	Oxygen, St 44	(284.19)
Bill Pmt -Check	09/25/26	EFT0016436	AIRGAS NCN	Oxygen, St 43	(506.49)
Bill Pmt -Check	09/25/26	EFT0016429	Freedom Print FRDM Print	Spencer Uniform allowance	(130.20)
Bill Pmt -Check	09/25/26	EFT0016438	ROBINSON ENTERPRISES, INC	Def	(145.69)
Bill Pmt -Check	09/25/26	EFT0016438	ROBINSON ENTERPRISES, INC	Medic 44 tires	(1,216.53)
Bill Pmt -Check	09/28/26	10010734	David Duncan MD	October Medical Director	(500.00)
Bill Pmt -Check	09/29/26	EFT0016551	Hunt & Sons LLC	Fuel	(3,552.55)
Total 1005 · Operating					(215,231.82)
1006 · Building & Equipment					
Bill Pmt -Check	09/28/26	10010723	CASCADE FIRE EQUIPMENT COMP...	Turnouts for Minnor	(4,069.21)
Bill Pmt -Check	09/29/26	EFT0016543	L.N. CURTIS & SONS	New hose for all stations	(4,338.70)
Total 1006 · Building & Equipment					(8,407.91)

PENN VALLEY FIRE PROTECTION DISTRICT
Check Register
As of September 30, 2026

Type	Date	Num	Name	Memo	Amount
1007 · Impact					
Total 1007 · Impact					
TOTAL					**(223,639.73)**

PENN VALLEY FIRE PROTECTION DISTRICT
Check Register - St 59
As of September 30, 2026

Type	Date	Num	Name	Memo	Amount
1004 · Operating - R&R					
Bill Pmt -Check	09/03/26	10009835	CA STATE OF DEPT FORESTRY & ...	Command Center, 4th quarter actual 4/1 - ...	(1,223.28)
Bill Pmt -Check	09/04/26	EFT0015162	Jorgensen Company	Ansul maintenance	(330.56)
Check	09/08/26	10010006	U. S. BANK	Statement ending 8/22/26	(1,262.17)
Bill Pmt -Check	09/11/26	EFT0015841	A TO Z SUPPLY	St 59 faucet repair	(12.89)
Check	09/14/26	10010254	Jonathan Moffatt	Refund a portion of 25/26 R&R Benefit Ass...	(220.96)
Bill Pmt -Check	09/14/26	100010247	WASTE MANAGEMENT	St 59 September garbage	(155.27)
Bill Pmt -Check	09/14/26	10010227	Napa Auto Parts	E59 engine starter	(598.31)
Bill Pmt -Check	09/15/26	EFT0016012	Hunt & Sons LLC	Fuel	(1,110.38)
Bill Pmt -Check	09/17/26	10010311	COMCAST	Station 59 internet	(396.40)
Bill Pmt -Check	09/17/26	10010345	Penn Valley Fire	Sept Payroll	(97,298.25)
Bill Pmt -Check	09/17/26	10010310	City of Grass Valley	St 59 staffing	(1,545.68)
Bill Pmt -Check	09/24/26	10010571	Diesel Unlimited	Engine 59 electrical	(545.00)
Bill Pmt -Check	09/25/26	EFT0016438	ROBINSON ENTERPRISES, INC	Medic 59 tires	(1,216.53)
Bill Pmt -Check	09/25/26	EFT0016409	Everguard Systems	St 59 alarm maintenance	(165.00)
Bill Pmt -Check	09/25/26	EFT0016485	ECONOMY PEST CONTROL	St 59 pest control	(65.00)
Bill Pmt -Check	09/25/26	EFT0016484	L.N. CURTIS & SONS	St 59 Calibration	(294.48)
Bill Pmt -Check	09/29/26	EFT0016551	Hunt & Sons LLC	Fuel	(583.61)
Bill Pmt -Check	09/29/26	EFT0016543	L.N. CURTIS & SONS	New hose for all stations	(2,169.35)
Total 1004 · Operating - R&R					(109,193.12)
TOTAL					**(109,193.12)**

PENN VALLEY FIRE PROTECTION DISTRICT
INCOME RECEIVED

September 2026

	ST 59 (1OP)	3RESC (1OP)	1OP - Other (1OP)	Total 1OP	2BU	3IM	TOTAL
Ordinary Income/Expense							
Income							
4301 · INTEREST INCOME	0.00	0.00	17,933.93	17,933.93	4,957.41	1,239.95	24,131.29
4444 · ST FIRE REIMBURSEMENT	0.00	0.00	1,302.37	1,302.37	0.00	0.00	1,302.37
4527 · DEVELOPMENT FEES	0.00	0.00	0.00	0.00	0.00	6,888.59	6,888.59
4580 · AMBULANCE REVENUE	0.00	69,845.33	0.00	69,845.33	0.00	0.00	69,845.33
4620 · OTHER REVENUE							
4620C · Oth Rev-Miscellaneous	37.94	0.00	627.39	665.33	0.00	0.00	665.33
4620E · Oth Rev-RENTS							
4620E-3 · Oth Rev Rent|Mtg Rm	0.00	0.00	642.50	642.50	0.00	0.00	642.50
Total 4620E · Oth Rev-RENTS	0.00	0.00	642.50	642.50	0.00	0.00	642.50
4620H · Oth Rev-Subpna	0.00	0.00	77.16	77.16	0.00	0.00	77.16
4620L · Plan Review	0.00	0.00	840.00	840.00	0.00	0.00	840.00
Total 4620 · OTHER REVENUE	37.94	0.00	2,187.05	2,224.99	0.00	0.00	2,224.99
4640 · DONATIONS							
4640E · Misc Donations	0.00	0.00	5.50	5.50	0.00	0.00	5.50
Total 4640 · DONATIONS	0.00	0.00	5.50	5.50	0.00	0.00	5.50
Total Income	37.94	69,845.33	21,428.85	91,312.12	4,957.41	8,128.54	104,398.07
Gross Profit	37.94	69,845.33	21,428.85	91,312.12	4,957.41	8,128.54	104,398.07
Net Ordinary Income	37.94	69,845.33	21,428.85	91,312.12	4,957.41	8,128.54	104,398.07
Net Income	**37.94**	**69,845.33**	**21,428.85**	**91,312.12**	**4,957.41**	**8,128.54**	**104,398.07**

BALANCE ON ACCOUNTS

September 30, 2026

	Operating	B&E	Impact	Penn Valley Totals	R&R	Totals With R&R
Unassigned	1,218,538					
Designated	775,100					
9/30/2026	**$ 1,993,638**	**$ 564,915**	**$ 154,220**	**$ 2,712,773**	**$ (294,445)**	**$ 2,418,328**
9/30/2025	$ 1,777,568	$ 601,554	$ 166,935	$ 2,546,057	$ (129,120)	$ 2,416,937
Difference	$ 216,070	$ (36,639)	$ (12,715)	**$ 166,716**	$ (165,325)	**$ 1,391**

Chief's Report
November 3, 2026
By: Chief Thomas

October has been a month of changes. Fire activity moderated, we received the first wetting rain of the fall and call volume slowed a bit. I attended the California Association of Fire Chiefs conference in Los Angeles. Very informative and educational with sessions covering EMS regulations, ambulance billing, public information and more. BC Pitts is working with OTS to prepare to order the new extrication equipment which should occur shortly.

Personnel: The battalion chiefs met and are working on a redesigned testing and promotional process to better align with modern standards and needs. One vacancy currently. One FF/P has informed us of a pending job offer. Testing for that position will begin soon.

Apparatus: B59 has completed all necessary repairs and is back in service. All other equipment is in service. The new ambulance chassis is at the ambulance manufacturer and awaiting a production slot with them. They should be reaching out in the next month to schedule the pre-build meeting at their facility in Washington.

Facilities: Quotes are still being obtained for the parking lot re-seal project. Not many contractors are interested as they are booked out and not taking estimates before the winter. This project will likely begin in the middle of next year. The oven/stove at St. 59 needs service due to multiple issues. The district's insurance carrier, FAIRA, performed an appraisal of all district buildings to update coverage levels in next year's policy. Captain Grayson continues redesigning station signage, working with a local print/sign shop. They have been backed up for weeks. All stations besides 59 need new signs due to age and St. 59's sign needs to be modified to reflect the new name of the agency. The goal is for all station signs to be identical.

Meetings/Events:
10/7/26- Pink Patch Project event
10/7/26- Behind The Scenes meeting
10/9/26- Insurance carrier appraisal of all district facilities
10/15/26- Rough & Ready Spaghetti Feed
10/20/26-District Finance Committee meeting
10/22/26- Adult Protective Services IDT meeting

10/27-29/26- Cal Chiefs Conference
11/3/26- County chiefs meeting
11/3/26- Winter storm meeting with county OES

Emergency Medical Services

Patient Care and Transport October 1- October 29, 2026:

90- EMS dispatches
71- patients transported
79%- patient transport rate

Penn Valley Fire Protection District - Response Time Compliance - 2026

PVFPD	Urban Code 3 - 10 Minutes				Rural Code 3 - 20 Minutes				Urban - Code 2		Rural - Code 2		ASAP All Calls	Rough and Ready		Mutual Aid Provided	Mutual Aid Received		Total # of Calls (excludes Mutual Aid Rec)
Month	# of Calls	# Late	On Time %	Avg. Response Time	# of Calls	# Late	On Time %	Avg. Response Time	# of Calls	Avg. Response Time	# of Calls	Avg. Response Time	# of Calls	# of Calls	Avg. Response Time	#	# of Calls	Avg. Response Time	#
Jan-26	42	4	90%	0:07:46	18	0	100%	0:10:50	20	0:08:22	3	0:18:32	4	8	0:07:30	4	2	0:12:45	99
Feb-26	39	5	87%	0:07:44	16	1	94%	0:12:33	15	0:10:17	5	0:18:05	1	6	0:15:06	8	5	0:19:20	90
Mar-26	55	5	91%	0:07:00	25	1	96%	0:12:10	12	0:11:00	5	0:17:29	1	13	0:07:55	5	3	0:18:41	116
Apr-26	34	3	91%	0:07:32	8	3	63%	0:17:20	16	0:08:27	4	0:16:30	2	5	0:11:20	5	1	0:16:54	74
May-26	48	2	96%	0:07:02	25	0	100%	0:10:13	21	0:08:07	6	0:12:27	7	3	0:05:09	5	4	0:19:41	115
Jun-26	40	3	93%	0:07:13	22	0	100%	0:10:33	16	0:07:23	5	0:14:57	5	8	0:12:04	5	2	0:12:40	101
Jul-26	41	4	90%	0:06:57	27	3	89%	0:13:12	19	0:09:40	7	0:10:36	2	0	NA	12	4	0:35:33	108
Aug-26	53	3	94%	0:06:37	21	0	100%	0:10:56	11	0:10:46	8	0:15:28	3	0	NA	16	8	0:16:19	112
Sep-26	49	1	98%	0:06:34	24	1	96%	0:11:02	14	0:09:37	3	0:17:58	2	0	NA	15	3	0:15:19	107
Oct-26																			0
Nov-26																			0
Dec-26																			0
Total #s	401	30	92.5%		186	9	95.2%		144		46		27	43		75	32		922

EMS Operations:

- Have been working with staff and S-SV to address a response time reporting issue since our merger was completed. This has required a different approach to how we categorize particular response areas so that we can account for the St. 59 area distinctly. This was recently redesigned and we are caught up.
- Call volume has moderated.
- FF McDaniel, FF Mathiesen and FF Colongione are all in their respective paramedic programs, utilizing the paramedic scholarship. Anticipating an additional FF enrolled next spring.
- Staffing of M59 continues to pay off for the district as we have had all three medic units in service at the same time on multiple occasions.

Meetings:

- 10/14/26- BC Justus attended S-SV REMAC meeting

Community Risk Reduction

Projects:

- Lone Oak II apartments have been framing up and progressing. Hydrostatic testing complete.
- Annual inspections of both apartment buildings have begun.
- Holiday Market still has one more plan submittal to make before they can begin construction.
- BC Pitts completed both halves of the PC832 course.
- BC Miller and on duty crews conducted public education events at Williams Ranch and Nevada City School of the Arts. Between the two schools they were able to teach fire safety to 402 TK-4th grade students.

Meetings:

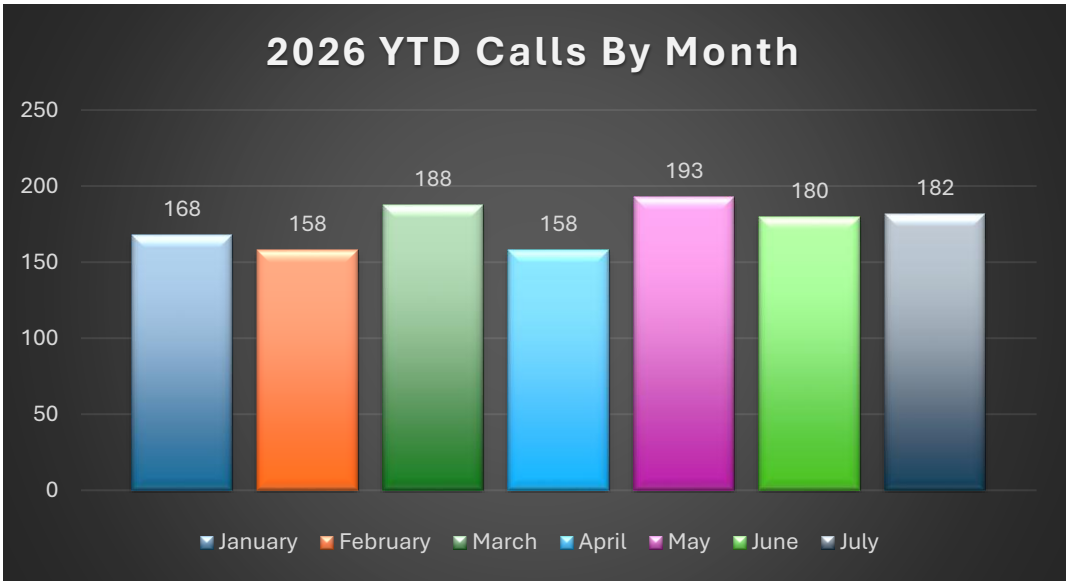
- 10/7/26- Met with homeowner on site regarding stored fire suppression water tank
- 10/13/26- Met with industry partner regarding potential new structure defense product
- 10/20/26- Speaking engagement at Prospector Garden Firewise Community annual meeting

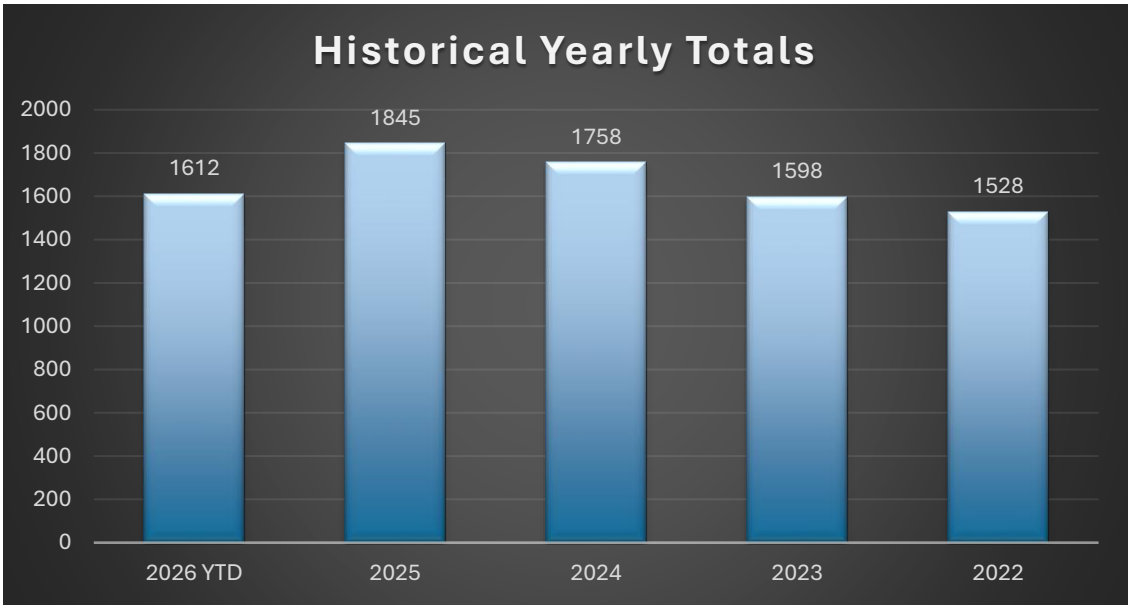
September 2026 Call Stats

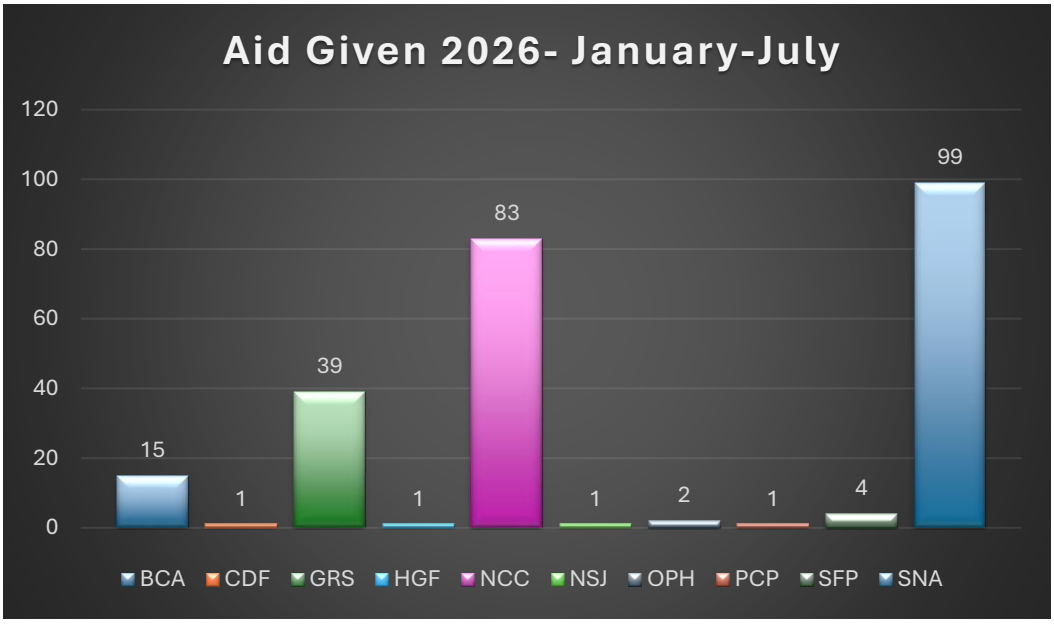
Call Stats	
Total Calls 2026	183
Total Calls 2025	150
Total Calls 2024	135

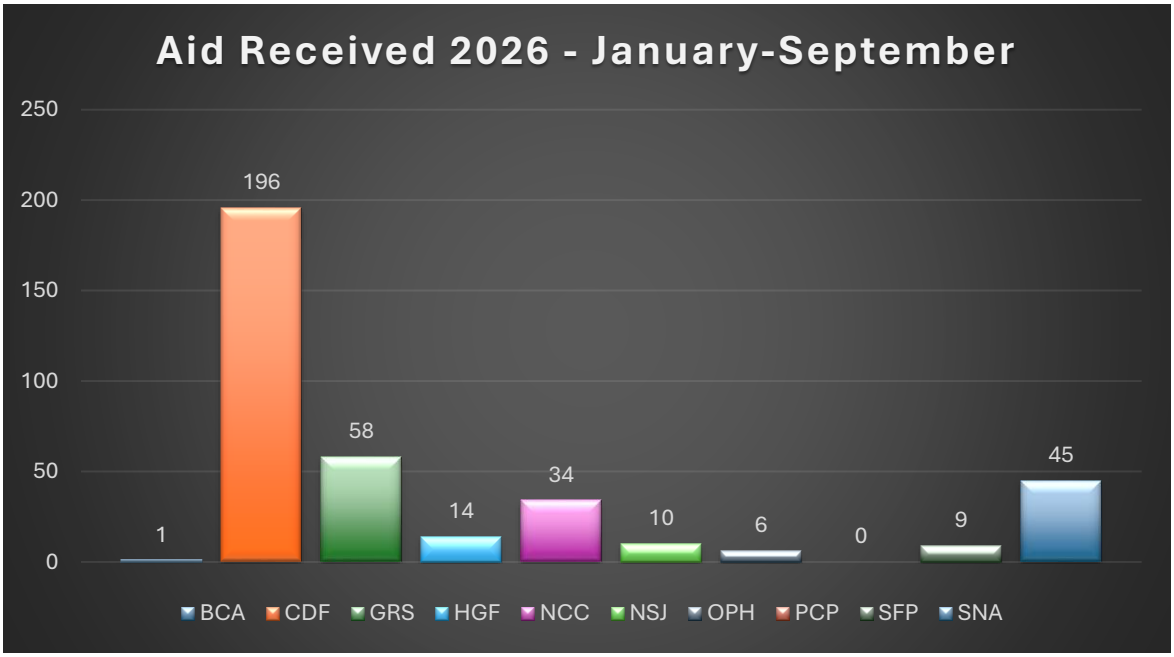
Calls in the Same Hour	
Two Calls	21
Three Calls	3
Four Calls	2
Five Calls	0

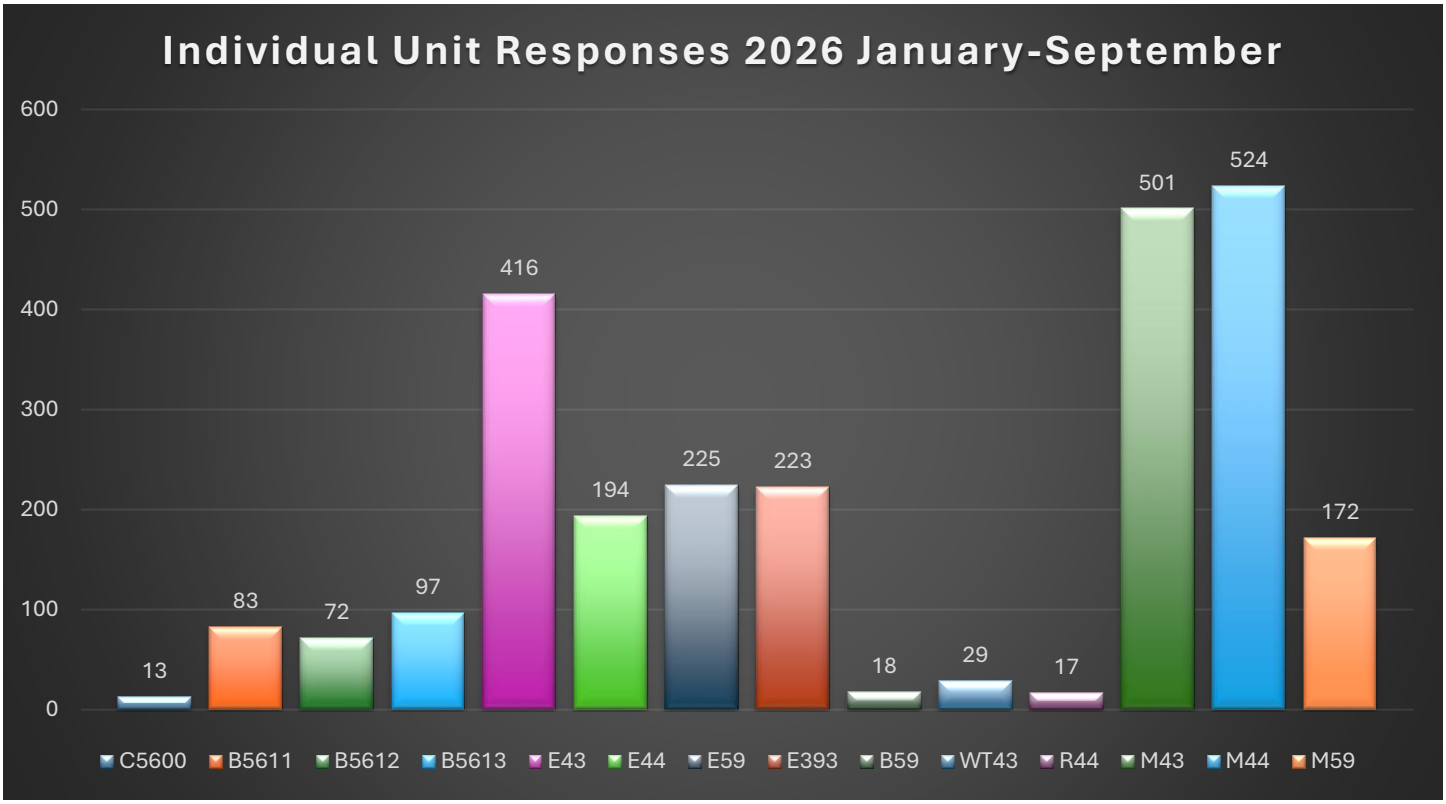
Station 59 Calls	
Total Calls	**55**
RAR	10
PNV	27
NCC	5
GRS	8
Medic 59 Total Calls	**21**
RAR	7
PNV	10
SNA (BCA-1)	3






Aid Given 2026- January-July
120
100
80
60
40
20
0
15
1
39
1
83
1
2
1
4
99
BCA
CDF
GRS
HGF
NCC
NSJ
OPH
PCP
SFP
SNA


Aid Received 2026 - January-September
250
200
150
100
50
0
1
196
58
14
34
10
6
0
9
45
BCA
CDF
GRS
HGF
NCC
NSJ
OPH
PCP
SFP
SNA


Individual Unit Responses 2026 January-September
600
500
400
300
200
100
0
13
83
72
97
416
194
225
223
18
29
17
501
524
172
C5600
B5611
B5612
B5613
E43
E44
E59
E393
B59
WT43
R44
M43
M44
M59