

PENN VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING  
FEBRUARY 5, 2019

A regular meeting of the Board of Directors of the Penn Valley Fire Protection District was called to order by Chairman Grundel at 6:33 P.M. at Station 43. The Pledge of Allegiance was recited. Roll call was taken.

PRESENT

Directors: David Farrell, Kurt Grundel, Terry McMahan, Bruce Puphal and Bruce Stephenson

Absent: None

Board Clerk: Debbie Hughes

Others: Chief Wagner, M. Thelen, Lisette Hutchins from Jensen Smith CPA and PV Firefighters.

PUBLIC COMMENTS

Captain Pitts gave Chairman Grundel a letter regarding beginning Memorandum of Understanding negotiations on behalf of the Nevada County Professional Firefighters, Local 3800. Their MOU expires June 30, 2019.

CONSENT CALENDER

D. Hughes pulled the minutes to announce some minor changes she was going to make. Director Farrell motioned to approve the consent calendar as presented with the minutes as modified. Director Puphal seconded. Motion unanimously carried.

NEVADA COUNTY FIRE CHIEFS ASSOCIATION

Chief Wagner reported they met this morning.

- Nevada County OES will be sending a mailer regarding the hazardous abatement vegetation ordinance with fire agencies logos included.
- County has a defensible space inspector that has been working since December to catch up on complaints from last year. He works 20 hours per week. Fire agencies would like to see this position filled for at least 10 months per year.
- Wildland Urban Face training will be held April 7<sup>th</sup> at Lake of the Pines and May 19<sup>th</sup> at Lake Vera Purdon Champion Mine area.
- He will be teaching an ICS300 class for Fire Agencies, Search and Rescue and NCSO mid-April. He will also be teaching a Haz-Mat First Responders Operations (FRO) class.
- Hazardous abatement vegetation ordinance – The Nevada County Fire Agencies need support from the Board of Supervisors if they want the agencies to manage this. There

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needs to be a funding mechanism because with current staffing resources agencies don't have the ability to do the inspections and compliance follow-up. Added to that will be inspections and permit processing for cannabis. Captain Thomas expects us to be inundated with these soon. A standardized fee structure should be adopted for fire agencies doing these inspections.

- Nevada County Consolidated Fire will be hosting tactical EMS classes on rescue task forces for active shooters. This will include critical incident debriefing and incident reporting. Firefighter Radican is interested in this.

#### NEVADA COUNTY FIRE AGENCY (NCFA)

No meeting.

#### LAFCO

Director Grundel said they haven't had a meeting because they want to have a full agenda and the material is incomplete at this time. He postponed the meeting for February. Next month they will be discussing spheres of influence.

#### PENN VALLEY FIREFIGHTERS ASSOCIATION

Captain Pitts said there were approximately 120 attendees. It's down from last year but still averaging a \$600.00 per month profit. The paramedic scholarship fund is in the red at -\$150.

#### FIRE CHIEFS REPORT

In addition to written report in packet Chief Wagner said:

- The number of calls we were dispatched to in January was 126. Seventeen times there were 2 calls within 1 hour and four times there were 3 calls within 1 hour.
- A free lance writer interviewed him about the solar and will submit an article to The Union. There's been no reduction in our PG&E bill yet, but Cal Solar said it takes them a little while to catch up.
- Directors Stephenson and Farrell met with him at the Lake Wildwood Campground as a possible site to build a new fire station. It's not feasible there as the ground is so low. They will talk with the Penn Valley Community Church who have been looking for a meeting place since their church burned down. They have bought Pleasant Valley School grounds along with the buildings on Pleasant Valley Road behind LWW. They may not have a use for all the buildings. Wildwood Ridge had 3 phases they were going to build homes in, but only Phase 1 was ever done. We had mitigation fees set to be paid to us for the large project but only received ½ of that. There could be an empty lot there that would work. These are all things that will be looked at.
- Captain Thomas is still watching our ambulance response times for compliancy.
- Last week we had an attic fire on John Born Rd. Medic 43 was out on a medical call so they couldn't respond with our water tender. Rough and Ready responded an engine but they didn't have anybody available to drive their water tender.

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## DISCUSSION/ ACTION ITEMS

### VI-1 Review and Approval of 2017/18 Annual Audit from CPA Jensen Smith

Lisette Hutchins from CPA Jensen Smith was in attendance to report on the audit and answer any questions for year ending 06/30/2018. She reported to the board that the District received a clean, unqualified opinion with no material weaknesses or deficiencies and no findings. The financial statements are a fair representation of the District and we are operating efficiently. She said we are in a healthy state with a positive change in net position of \$416,419. Director McMahan motioned to approve the 2017/18 audit as presented. Director Stephenson seconded. Motion unanimously carried by a roll call vote.

### VI-2 Discussion and Approval for Purchase of New Ambulance

Chief Wagner stated we currently have two first out ambulances, a reserve ambulance and an old ambulance repurposed into a rope rescue vehicle. Our capital equipment plan calls for ambulances to be replaced every 10 years and we are 1 year behind in doing this. The build time for an ambulance is 1 year. The current cost for a new ambulance is approximately \$242,446 including tax. Chief recommends a 4-wheel drive Braun Type 1 ambulance which is what our 2014 ambulance is. He also recommends financing all or a portion of it through Leasing 2 who have provided us with 6 options. Chief said we agreed to purchase the solar equipment and finance the ambulance because the rates are lower for the ambulance. There's no early prepayment penalties and one payment per year. These options don't include a gurney or gurney hardware which are purposed separately. We currently have manual gurneys in our ambulances that cost approximately \$8,000 new. Staff would like to have automatic gurneys and Chief agrees they prevent back injuries, are safer for the patient as the hold down mechanism locks better and most agencies are now using them; they are becoming the standard. The cost is approximately \$18,000 and \$4,000 for the hold down. The board agreed we should have them. Director Stephenson motioned to approve purchasing a new ambulance and financing through Leasing 2 using Option #1 which is a 5-year term @4.25%. Director Farrell seconded. Motion unanimously carried by a roll call vote. We will have a resolution for this next month.

## DIRECTOR'S REPORTS

1. Director Farrell – 1. He attended the property tax meeting with Chief Wagner and certain Nevada County personnel. 2. Chief Wagner, Director Stephenson and he explored the LWW campgrounds today for a possible new fire station site which turned out to not be feasible.
2. Chairman Grundel – 1. He reminded everyone of the Ethics Training next Tuesday evening at the Rood Center. It has been moved to the Board of Supervisor's chambers. 2. He asked which board members would like to be on the committee for MOU negotiations. Directors Farrell and Stephenson volunteered to do it again this year.

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3. Director McMahan – 1. He said that Player’s Pizza is going to put in a brewery and he and Supervisor Hoek were invited to tour the Brewery Company – they found it very interesting. 2. He and Chairman Grundel attended the Area Plan meeting. 3. He and Chief Wagner went to Williams Ranch School to speak with school staff on wildfire safety. They had a tabletop exercise that was well attended by the school staff, they were engaged and asked many questions. He said Chief Wagner gave a good presentation. 4. He will be gone for the March board meeting as he’ll be on a school wildfire safety panel.
4. Director Puphal – Nothing to report.
5. Director Stephenson – He thanked Chief Wagner, Finance Administrator Thelen and Office Administrator Hughes for their hard work this past year with regards to the good audit we received.

#### CLOSED SESSION

Pursuant to Government Code Section (54956.9)(4) Potential Litigation the board went into closed session at 7:50 P.M.

#### ACTION FROM CLOSED SESSION

At 8:50 P.M. the board came of closed session and Chairman Grundel announced that the Board gave direction to him as Chairperson to draft a letter to LAFCo to start written procedures to detach from the portion of the annexation that we aren’t receiving property tax on from Nevada County. This decision was approved by a motion from Director McMahan, seconded from Director Stephenson and unanimously carried.

#### INFORMATIONAL CORRESPONDENCE/INFORMATIONAL ITEMS

(refer to red correspondence book)

#### GOOD OF THE ORDER

#### ADJOURNMENT

The board adjourned at 9:00 P.M.

Respectfully submitted,

Debbie Hughes  
Clerk to the Board