

PENN VALLEY FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS  
David Farrell, Chairman  
Kurt Grundel, Vice-Chairman  
Joey Jordan, Director  
Terry McMahan, Director  
Bruce Stephenson, Director



P.O. Box 180  
Penn Valley, CA 95946  
(530) 432-2630

AGENDA

For Regular Meeting of the Board of Directors  
Tuesday September 4, 2018 @ 6:30 P. M. at Station No. 43  
10513 Spenceville Road  
Penn Valley, California

The Board of Directors welcomes you to its meetings which are scheduled the first Tuesday of each month, and your interest is encouraged and appreciated. All meetings are recorded.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: After receiving recognition from the Chairperson, please give your name, address and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Board. The Chairperson or Vice-Chairperson may limit any individual to not less than 3 minutes.

Copies of agenda materials may be obtained in the District Business Office, 10513 Spenceville Rd. Penn Valley, California at a cost of 10 cents per page.

All items on the agenda may be acted upon by the Board of Directors.

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I. STANDING ORDERS: Call the Meeting to Order.

1. Pledge of Allegiance
2. Roll Call

II. \*PUBLIC COMMENTS (See page 3)

Donation/presentation of Thank You Plaques to the Penn Valley Fire Department Auxiliary Thrift Shop and to the District from Penn Valley 7<sup>th</sup> Day Adventist Church. Refreshments also served.

III. \*CONSENT CALENDAR Approximate time: 3 Minutes

These items are expected to be routine and non-controversial. They will be acted upon by the Board of Directors at one time without discussion. Any board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.

1. Penn Valley Fire Department Auxiliary
2. Review/Approval of Minutes of Regular Meeting from July 3, 2018 (August meeting cancelled)
3. Review/Approval of Payment of Bills and Payroll for June 2018 and July 2018
4. Review/Approval of Financial Reports through June 2018 and July 2018

IV. \*PERIODICAL WRITTEN REPORTS/MINUTES

1. Nevada County Fire Chiefs' Association - (Chief Wagner)
2. Nevada County Fire Agency - (Kurt Grundel)

3. LAFCo - (Kurt Grundel)
4. Penn Valley Firefighters Association Report (PVFFA Officer)

V. \*FIRE CHIEF'S REPORT

VI. \*DISCUSSION/ACTION ITEM

1. Discussion and Approval of 2018/19 Final Budget (Chief Wagner and Finance Administrator Thelen)
2. Discussion and Approval of the 10-Year Capital Outlay Plan (Chief Wagner)
3. Discussion and Possible Approval of Painting Bid for Station 43 and Station 44 (Chief Wagner)

VII. \*DIRECTOR'S REPORTS

1. Chairperson Farrell
2. Vice-Chairman Grundel
3. Director Jordan
4. Director McMahan
5. Director Stephenson

VIII. \*INFORMATIONAL CORRESPONDENCE/INFORMATIONAL ITEMS  
(See red correspondence book)

IX. \*GOOD OF THE ORDER

X. ADJOURNMENT

\*(The Board Can Discuss These Items at Any Time during the Meeting.)

This agenda was posted on designated bulletin boards 72 hours in advance of the meeting at the following location: 10513 Spenceville Rd., Penn Valley CA

PERSONS DESIRING TO ADDRESS THE BOARD PUBLIC COMMENT:

Members of the public shall be allowed to address the Board of Directors on items not appearing on the agenda which are of interest to the public and are within the subject matter jurisdiction of the Board, provided that no action shall be taken unless otherwise authorized by Government Code Section 54954.2 (b) (2). The following procedures shall be in effect with regard to the public's exercise of this right:

- 1) The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular or special Board meeting.

- 2) The Chairperson or Vice-Chairperson may limit any individual to not less than 3 minutes. Time to address the Board will be allocated on a basis of the order of requests received. Not all members may be allowed to speak if the total time allocated expires.

AGENDA ITEMS: The opportunity of the public to be heard on an item shall be provided during the consideration of that item. (Government Code Section 54954.3). In the interest of time, the Board may limit the length of any such comment or input.

Posted: \_\_\_\_\_

AGENDA, September 4, 2018

DRAFT

PENN VALLEY FIRE  
PROTECTION DISTRICT

CONSENT CALENDAR

Penn Valley Fire Protection District  
**PENN VALLEY FIRE PROTECTION DISTRICT**  
BOARD OF DIRECTORS  
REGULAR MEETING  
JULY 3, 2018

A regular meeting of the Board of Directors of the Penn Valley Fire Protection District was called to order by Chairman Farrell at 6:30 P.M. at Station 43. Director McMahan led the Pledge of Allegiance. Roll call was taken.

**PRESENT**

Directors: David Farrell, Kurt Grundel, Joey Jordan, Terry McMahan and Bruce Stephenson

Absent: None

Board Clerk: Debbie Hughes

Others: Chief Wagner, Finance Administrator Thelen, Martin Webb from California Solar Electric company and firefighters.

**PUBLIC COMMENTS**

None

**CONSENT CALENDAR**

After discussion about our budget being in a positive position, Director McMahan motioned to approve the consent calendar as presented. Director Stephenson seconded. Motion unanimously carried.

**NEVADA COUNTY FIRE CHIEFS ASSOCIATION**

Chief Wagner said they changed the meeting to next week due to the holiday.

**NEVADA COUNTY FIRE AGENCY (NCFA)**

Director Grundel reported that they haven't had a quorum, so they haven't met to approve the preliminary budget yet.

**LAFCO**

Director Grundel said the next meeting will be in Truckee because they're discussing the Eastern County Wastewater Municipal Review.

**PENN VALLEY FIREFIGHTERS ASSOCIATION**

Director McMahan and Director Stephenson reported the last breakfast had 106 adults and 24 children.

## **FIRE CHIEF'S REPORT**

In addition to the report in packet Chief Wagner said:

- The District has had quite a few more calls since this packet was put together, so the number of calls is higher.
- Former intern and now full time Firefighter/EMT Gault will be applying for the paramedic loan scholarship program.
- Firefighter Solario is out on an out of county strike team assignment. He was first assigned to the Pawnee Fire in Lake County and has been reassigned to a fire in Yolo County.
- The Spenceville shooting range was accidentally burned off Sunday night.
- For July 4<sup>th</sup> the District is having a BBQ for personnel that are working with a briefing afterwards. We will have the WT, ambulance and two engines staffed with one at LWW.
- The intersection at Highway 20 and Rough and Ready Hwy. has had two truck accidents in the past month with minor injuries however both trucks ran red lights coming down the hill.

### **Emergency Medical Services and Fire Prevention**

In addition to report in packet Captain Thomas added:

- Our response times are running extremely tight. For May we were at 89% which means 11% of the time we were out of S-SVEMS compliance. There are usually 3-4 ambulances in Nevada County with one of those doing an out of county transport for SNA, and this is for 80,000 people. If the call volume continues this same way we could be out of compliance more often.
- He received a preliminary plan review from the county for a +/- 30,000 square foot commercial development at Pleasant Valley Road and Hwy 20.

## **DISCUSSION/ACTION ITEMS**

### **VI-1 California Solar Electric company – Presentation on Solar Panels for Station 43**

CA Solar representative Martin Webb was here to give the board a presentation on solar panels for Station 43. He reported some about the company, projects they've completed, and he thanked the District for their service as he's personally been a resident for 19 ½ years. Fire Chief Wagner was asked to inquire about the installation of solar electric panels to offset our energy bill. He and Finance Administrator Thelen have applied for a USDA combination grant/loan, however that process has taken many months and we wouldn't hear back from USDA until the end of July. There is no guarantee we would be awarded any grant funding from USDA for the project. Martin Webb said he and Chief Wagner have been working together for a solution for Station 43. Placer County works with mPower a financing company only available in Nevada and Placer Counties that CA Solar has a collective agreement with. The loan would show up as a property tax bill. The program M. Webb is proposing is for a commercial system for non-profits through SDC Energy and mPower. Available are 10, 15 or 20-year loans. Fire Chief Wagner thinks it is a sound investment for the District. After discussion Director Stephenson motioned to

approve the ten-year loan program and to move forward with Ca Solar by filling out the applications with mPower and SDC. Director Jordan seconded. Motion unanimously carried. M. Webb said he could put us on the schedule which is approximately two months out. He also said the offer he's presenting tonight would still be good even if some panels were changed after discussing this with the board tonight. The board requested that this remain on the agenda for the August board meeting.

**VI-2 - Discussion and Approval of Certified Public Accountant Audit Proposals for Fiscal years Ending June 30, 2018, 2019 and 2020**

Office Administrator Hughes said there were four Requests for Proposals that were sent out. Three CPAs responded back, Larry Bain, Jensen Smith and Richardson and Company. Of those three our current CPA Jensen Smith was the least expensive at \$7,200 per year for a total of \$21,600 for a three-year contract. Director Grundel motioned to approve hiring Jensen Smith, CPA for the next three fiscal years as they have the lowest bid and our familiarity with them. Director Jordan seconded. Motion unanimously carried.

**VI-3 - Discussion and Approval for wording for "Argument in Favor of Measure" and Ballot Argument Statement Form for Resolution 2018-09 Requesting Electorate to Approve and Increase the Appropriation Limit November 6, 2018.**

After discussion Director Grundel motioned to keep the ballot wording we previously approved with Resolution 2018-09 at the June board meeting, use the wording we used for the 2014 election for the argument in favor of and to sign the Statement Form. Director Jordan seconded. Motion unanimously carried.

**VI-4 – Discussion and Approval of Resolution 2018-10 Establishing Paramedic Training Program and an Agreement between District and Applicant for the Paramedic Scholarship Loan Program**

Chief Wagner presented a revised Resolution 2018-10 that establishes a Paramedic Training Program. The agreement between the District and the applicant lists all the requirements including the loan provisions. This program is funded exclusively through donations to the District, excluding the Auxiliary unless they specifically designate so. Director Stephenson motioned to approve revised Resolution 2018-10 and the agreement. Director Jordan seconded. Motion unanimously carried. Chief Wagner clarified that the Carl Dutra Scholarship through the Penn Valley Firefighters Association is still active.

**DIRECTOR'S REPORTS**

1. Chairman Farrell – No report.
2. Vice-Chairman Grundel – No report.

3. Director Jordan – She just returned from a trip to Scotland and shared a picture of a mural drawn on a fire department there.
4. Director McMahan – No report.
5. Director Stephenson – He talked with a retired Fire Chief about our paramedic scholarship program and the man made a cash donation of \$100.

**INFORMATIONAL CORRESPONDENCE/INFORMATIONAL ITEMS**

(refer to red correspondence book)

**GOOD OF THE ORDER**

None

**CLOSED SESSION**

At 8:30 PM the board entered closed session under: Government Code Section 54957.6  
Discussion regarding a Contract between Penn Valley Fire Protection District and the Fire Chief.

**ACTION FROM CLOSED SESSION**

At 9:30 PM the board came out of closed session. Chairman Farrell reported that the action taken was: Guidance was given to the Negotiating Committee to meet with the Fire Chief on one last item, but the rest of the contract was tentatively finalized.

**ADJOURNMENT**

The board adjourned at 9:30 PM.

Respectfully submitted,

Debbie Hughes  
Clerk to the Board

Public\Board meeting minutes\17-18 13 7-3-18



# BALANCE ON ACCOUNTS

July 31, 2018

	<u>Operating</u>	<u>B&amp;E</u>	<u>Impact</u>	<u>Totals</u>
Unassigned	874,835			
Designated	369,650			
<b>7/31/2018</b>	<b>\$ 1,244,485</b>	<b>\$ 374,171</b>	<b>\$ 65,536</b>	<b>\$ 1,684,192</b>
7/31/2017	\$ 995,506	\$ 240,806	\$ 58,115	\$ 1,294,427
Difference	\$ 248,979	\$ 133,365	\$ 7,421	\$ 389,765

**PENN VALLEY FIRE PROTECTION DISTRICT  
PAYROLL SUMMARY**

July 2018

	<u>ADM (2GENL)</u>	<u>FT (2GENL)</u>	<u>PCF (2GENL)</u>	<u>Total 2GENL (1OP)</u>	<u>Total 1OP</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>						
<b>Expense</b>						
<b>5100 - WAGES</b>						
<b>5101 - Wages</b>						
5102 - FTFF	3,088.01	92,014.72	0.00	95,102.73	95,102.73	95,102.73
5103 - Part Time	0.00	0.00	1,744.80	1,744.80	1,744.80	1,744.80
5104 - ADMIN	8,404.61	0.00	0.00	8,404.61	8,404.61	8,404.61
5101 - Wages - Other	0.00	7,109.98	0.00	7,109.98	7,109.98	7,109.98
<b>Total 5101 - Wages</b>	<u>11,492.62</u>	<u>99,124.70</u>	<u>1,744.80</u>	<u>112,362.12</u>	<u>112,362.12</u>	<u>112,362.12</u>
<b>5105 - PAYROLL TAX EXPENSE</b>	167.64	1,482.78	133.48	1,783.90	1,783.90	1,783.90
<b>5150 - PERS</b>						
5151 - DIST NORML - SAFE...	0.00	5,658.43	0.00	5,658.43	5,658.43	5,658.43
5153 - DIST NORML - ADMIN	628.15	87.43	0.00	715.58	715.58	715.58
5161 - DIST PAID MOU	0.00	2,580.32	0.00	2,580.32	2,580.32	2,580.32
5150 - PERS - Other	0.00	2,205.09	0.00	2,205.09	2,205.09	2,205.09
<b>Total 5150 - PERS</b>	<u>628.15</u>	<u>10,531.27</u>	<u>0.00</u>	<u>11,159.42</u>	<u>11,159.42</u>	<u>11,159.42</u>
<b>Total 5100 - WAGES</b>	<u>12,288.41</u>	<u>111,138.75</u>	<u>1,878.28</u>	<u>125,305.44</u>	<u>125,305.44</u>	<u>125,305.44</u>
<b>Total Expense</b>	<u>12,288.41</u>	<u>111,138.75</u>	<u>1,878.28</u>	<u>125,305.44</u>	<u>125,305.44</u>	<u>125,305.44</u>
<b>Net Ordinary Income</b>	<u>(12,288.41)</u>	<u>(111,138.75)</u>	<u>(1,878.28)</u>	<u>(125,305.44)</u>	<u>(125,305.44)</u>	<u>(125,305.44)</u>
<b>Net Income</b>	<u>(12,288.41)</u>	<u>(111,138.75)</u>	<u>(1,878.28)</u>	<u>(125,305.44)</u>	<u>(125,305.44)</u>	<u>(125,305.44)</u>

**PENN VALLEY FIRE PROTECTION DISTRICT  
INCOME RECEIVED**

July 2018

	PFY (3RESC)	Total 3RESC (1OP)	1OP - Other (1OP)	Total 1OP	2BU	3IM	TOTAL
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
4459 · STATE/FEDERAL							
4459A · State/Federal-Grants	0.00	0.00	0.00	0.00	110,005.00	0.00	110,005.00
<b>Total 4459 · STATE/FEDERAL</b>	0.00	0.00	0.00	0.00	110,005.00	0.00	110,005.00
4527 · DEVELOPMENT FEES	0.00	0.00	0.00	0.00	0.00	363.00	363.00
4580 · AMBULANCE REVENUE							
4580B · Ambulance Fees- PFY	27,383.19	27,383.19	0.00	27,383.19	0.00	0.00	27,383.19
<b>Total 4580 · AMBULANCE REVENUE</b>	27,383.19	27,383.19	0.00	27,383.19	0.00	0.00	27,383.19
4620 · OTHER REVENUE							
4620G · Oth Rev-Signs	0.00	0.00	245.00	245.00	0.00	0.00	245.00
4620H · Oth Rev-Subpna	0.00	0.00	30.00	30.00	0.00	0.00	30.00
<b>Total 4620 · OTHER REVENUE</b>	0.00	0.00	275.00	275.00	0.00	0.00	275.00
4640 · DONATIONS							
4640A · Aux	0.00	0.00	0.00	0.00	45,000.00	0.00	45,000.00
4640B · Designated							
4640B-1 · Smoke Detector Program	0.00	0.00	70.00	70.00	0.00	0.00	70.00
<b>Total 4640B · Designated</b>	0.00	0.00	70.00	70.00	0.00	0.00	70.00
<b>Total 4640 · DONATIONS</b>	0.00	0.00	70.00	70.00	45,000.00	0.00	45,070.00
<b>Total Income</b>	27,383.19	27,383.19	345.00	27,728.19	155,005.00	363.00	183,096.19
<b>Gross Profit</b>	27,383.19	27,383.19	345.00	27,728.19	155,005.00	363.00	183,096.19
<b>Net Ordinary Income</b>	27,383.19	27,383.19	345.00	27,728.19	155,005.00	363.00	183,096.19
<b>Net Income</b>	27,383.19	27,383.19	345.00	27,728.19	155,005.00	363.00	183,096.19

**PENN VALLEY FIRE PROTECTION DISTRICT**

**Check Register**

As of July 31, 2018

Type	Date	Num	Name	Memo	Amount
<b>Impact</b>					
<b>Total Impact</b>					
<b>Building &amp; Equipment</b>					
Check	07/09/18	345511	L.N. CURTIS & SONS	Turnouts, Inv 193123	(1,795.25)
Check	07/23/18	346016	L.N. CURTIS & SONS	Turnouts, Inv 199463	(2,687.50)
<b>Total Building &amp; Equipment</b>					<b>(4,482.75)</b>
<b>Operating</b>					
Liability Check	07/05/18	906601	CALIFORNIA PERS - RETIRE	PR18-7 correct Justus	(36.47)
Check	07/09/18	906616	CALIFORNIA PERS - RETIRE	July unfunded liability	(3,700.18)
Check	07/09/18	345518	U. S. BANK	Statement Ending 6-22-18	(6,422.16)
Check	07/09/18	V985931	AIRGAS NCN	Oxygen, Inv 9077578234 & 9077578325	(221.46)
Check	07/09/18	V985972	PLATT ELECTRIC SUPPLY, INC.	Structure maint, Inv R720582	(62.57)
Check	07/09/18	345510	CHEVRON	Fuel, Inv 673815	(219.38)
Check	07/09/18	345517	HOUSE OF PRINT & COPY	Transfer of Care & AMA Forms	(177.88)
Check	07/09/18	V985967	Solon Fire Control/Jorgensen CO	Fire extinguisher maint, Inv 5743451, 5743146 & ...	(267.06)
Check	07/09/18	345514	LIFE ASSIST, INC	Medical supplies, Inv 863992 & 864080	(762.73)
Check	07/09/18	345516	NCS DIA	Workers Comp, Inv WC 1819-08, pmt 1 of 2	(36,689.50)
Check	07/09/18	345513	PENN VALLEY FIREFIGHTERS ASSN	Radican, Justus, Mathena & Minnock uniform allo...	(195.00)
Check	07/09/18	345521	Sacramento Metropolitan Fire District	GEMT 2016/17 cost per transport, Inv 025487	(73.55)
Check	07/09/18	345512	WASTE MANAGEMENT	July garbage, all stations	(243.17)
Check	07/09/18	345520	Wittman Enterprises, LLC	May ambulance billing, Inv 18050776	(1,846.52)
Check	07/09/18	345515	ZOLL MEDICAL CORPORATION	Medical supplies, Inv 2702787	(457.37)
Check	07/09/18	345519	David Duncan MD	July Medical Director	(500.00)
Check	07/09/18	V985924	ECONOMY PEST CONTROL	June pest control, all stations	(196.00)
Check	07/10/18		LAFCO	18/19 LafCo allocation	(1,725.00)
Liability Check	07/19/18	345935	NEV CO PROFESSIONAL FIREFIGHT...	PR 18-8 Union Dues	(840.06)
Liability Check	07/19/18	V986172	Jon Pitts	Station 43 House Dues	(160.00)
Liability Check	07/19/18	V986226	Colln Gault	Station 44 House Dues	(125.00)
Check	07/19/18	345937	CLEMENT, HUNTER J	Intern reimbursement, 8 shifts x \$30	(240.00)
Check	07/19/18	V986243	GOODWIN, COREY K	Intern reimbursement, 9 shifts x \$30	(270.00)
Check	07/19/18	345936	HYSKE, NATHAN K	Intern reimbursement, 4 shifts x \$30	(120.00)
Check	07/19/18	V986244	MARTIN, CHAD J	Intern reimbursement, 5 shifts x \$30	(150.00)
Check	07/19/18	V986236	OREGEL TORRES, OSCAR	Intern reimbursement, 9.5 shifts x \$30	(285.00)
Liability Check	07/19/18	906661	WELLS FARGO BANK	PR 18-8 EFTPS	(17,577.80)
Liability Check	07/19/18	906662	EMPLOYMENT DEVELOPMENT DEPT.	PR 18-8 CA PIT	(5,721.96)
Liability Check	07/19/18	906663	EMPLOYMENT DEVELOPMENT DEPT.	PR 18-8 CA SDI	(113.40)
Liability Check	07/19/18	906664	CALIFORNIA PERS - DEF COMP	PR 18-8 457	(4,418.05)
Liability Check	07/19/18	906665	CALIFORNIA PERS - RETIRE	PR 18-8 PERS	(14,138.17)
Check	07/19/18	906667	CALIFORNIA PERS - HEALTH	August Health Insurance	(15,466.83)
Check	07/23/18	V986258	AIRGAS NCN	Oxygen, Inv 9954676774, 9954676775 & 907779...	(244.26)
Check	07/23/18	346031	Aladtec, Inc.	Scheduling Program, Inv 2018-11644	(1,695.00)
Check	07/23/18	346017	ALL PHASE HEATING & AIR CONDITI...	Fuse replacement, Inv 30780	(134.00)
Check	07/23/18	346032	Benefit Resource, Inc.	June monthly fee, Inv BR-314151	(25.00)
Check	07/23/18	346023	CIT	St 43 copier lease, Inv 32127861	(268.94)
Check	07/23/18	346016	L.N. CURTIS & SONS	Radio pouch, Inv 198777	(99.08)
Check	07/23/18	346030	Colantuono, Highsmith & Whatley, PC	Legal services, Inv 36120	(40.00)
Check	07/23/18	346028	AT&T	Telephone, all stations, 6/2 - 7/1/18	(228.34)
Check	07/23/18	V986271	ADVANTAGE GEAR, INC	Uniforms Solarlo & Bertolucci, Inv 1721, 1720 & 1...	(874.95)
Check	07/23/18	346026	PG&E	Electricity, all stations, 6/14 - 7/15/18	(2,542.20)
Check	07/23/18	346020	DIAMONDBACK FIRE & RESCUE INC	Draeger Calibration Gas, Inv 14054	(189.79)
Check	07/23/18	346024	FAIRA	Property & liability insurance, Inv 2018-68	(15,558.00)
Check	07/23/18	346033	FDAC Keenan	August health insurance	(1,284.93)
Check	07/23/18	346019	HOME DEPOT	St 44 ceiling fan wiring and parts, Inv 6062362	(156.57)
Check	07/23/18	346021	J.H. PETROLEUM	Fuel, Inv 789563	(2,628.31)
Check	07/23/18	V986299	Solon Fire Control/Jorgensen CO	Fire extinguisher maint, Inv 5746617	(45.55)
Check	07/23/18	346025	LIFE ASSIST, INC	Medical supplies, Inv 866434	(534.33)
Check	07/23/18	346022	PENN VALLEY FIREFIGHTERS ASSN	Pitts uniform allowance	(28.00)
Check	07/23/18	346027	RIEBES AUTO PARTS	Vehicle maint, acct 2455	(16.18)
Check	07/23/18	346018	VERIZON WIRELESS	Cell phones, 6/2 - 7/1	(537.80)
Check	07/23/18	346034	Wittman Enterprises, LLC	June ambulance billing, Inv 18060776	(1,638.48)
Check	07/23/18	346035	Xerox Financial Services	St 44 copier lease, Inv 1219432	(28.90)
Check	07/23/18	346029	ZAP MANUFACTURING	House signs, Inv 1545	(182.75)
<b>Total Operating</b>					<b>(142,423.63)</b>
<b>TOTAL</b>					<b>(146,906.38)</b>

**PENN VALLEY FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual - Operating**

July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4001 · CUR SEC	376,264.99	377,900.00	(1,635.01)	99.6%
4003 · CUR UNSEC	6,099.21	6,500.00	(400.79)	93.8%
4004 · PRIOR UNSECURED	112.85	100.00	12.85	112.9%
4017 · SUPP SEC	7,613.69	1,000.00	6,613.69	761.4%
4018 · SUPP UNSEC	111.55			
4028 · SUP PR UNSEC	46.39			
4044 · ST-OTHER IN LIEU	25.87			
4301 · INTEREST INCOME	16,739.97	3,200.00	13,539.97	523.1%
4419 · HME OWNERS PROP	3,414.69	3,500.00	(85.31)	97.6%
4444 · ST FIRE REIMBURSEMENT	233,408.20	55,000.00	178,408.20	424.4%
4496 · PROP 172 PUBLIC SAFETY	96,437.86	99,800.00	(3,362.14)	96.6%
4518 · ASSMT-FIRE SUPPRESSION BENEFIT	508,169.37	509,400.00	(1,230.63)	99.8%
4547 · SPEC ASSESSMT-RESCUE	732,990.64	735,000.00	(2,009.36)	99.7%
4580 · AMBULANCE REVENUE				
4580B · Ambulance Fees- PFY	44,196.01			
4580 · AMBULANCE REVENUE - Other	415,103.78	320,000.00	95,103.78	129.7%
<b>Total 4580 · AMBULANCE REVENUE</b>	<b>459,299.79</b>	<b>320,000.00</b>	<b>139,299.79</b>	<b>143.5%</b>
4590 · Cost Recovery Program	3,880.82	2,000.00	1,880.82	194.0%
4606 · SALES-FIXED ASSETS	10.00			
4620 · OTHER REVENUE				
4620A · Special Event Standby	2,225.60	1,500.00	725.60	148.4%
4620C · Oth Rev-Miscellaneous	829.97	200.00	629.97	415.0%
4620E · Oth Rev-RENTS				
4620E-2 · Oth Rev Rent Grounds	4,184.93	4,000.00	184.93	104.6%
4620E-3 · Oth Rev Rent Mtg Rm	2,509.00	900.00	1,609.00	278.8%
<b>Total 4620E · Oth Rev-RENTS</b>	<b>6,693.93</b>	<b>4,900.00</b>	<b>1,793.93</b>	<b>136.6%</b>
4620G · Oth Rev-Signs	1,565.00	400.00	1,165.00	391.3%
4620H · Oth Rev-Subpna	214.15			
4620K · CPR and First Aid Classes	560.00	300.00	260.00	186.7%
4620L · Plan Review	1,700.00	2,800.00	(1,100.00)	60.7%
4620M · Field Inspection	1,040.00	1,200.00	(160.00)	86.7%
<b>Total 4620 · OTHER REVENUE</b>	<b>14,828.65</b>	<b>11,300.00</b>	<b>3,528.65</b>	<b>131.2%</b>
4640 · DONATIONS				
4640B · Designated				
4640B-1 · Smoke Detector Program	1,364.00			
<b>Total 4640B · Designated</b>	<b>1,364.00</b>			
4640E · Misc Donations	2,140.00			
<b>Total 4640 · DONATIONS</b>	<b>3,504.00</b>			
<b>Total Income</b>	<b>2,462,958.54</b>	<b>2,124,700.00</b>	<b>338,258.54</b>	<b>115.9%</b>
<b>Gross Profit</b>	<b>2,462,958.54</b>	<b>2,124,700.00</b>	<b>338,258.54</b>	<b>115.9%</b>
<b>Expense</b>				
5100 · WAGES				
5101 · Wages				
5107 · Intern Pay	12,375.00	20,000.00	(7,625.00)	61.9%
5102 · FTFF	1,039,117.99	968,000.00	71,117.99	107.3%
5103 · Part Time	35,647.29	65,000.00	(29,352.71)	54.8%
5104 · ADMIN	102,812.49	108,000.00	(5,187.51)	95.2%
5106 · Wages-Disability	10,169.68			
5101 · Wages - Other	109,795.78	108,000.00	1,795.78	101.7%
<b>Total 5101 · Wages</b>	<b>1,309,918.23</b>	<b>1,269,000.00</b>	<b>40,918.23</b>	<b>103.2%</b>
5105 · PAYROLL TAX EXPENSE	25,443.76	26,000.00	(556.24)	97.9%

**PENN VALLEY FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual - Operating**

July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
<b>5150 · PERS</b>				
5170 · UNFUNDED LIABILITY	32,643.84	33,000.00	(356.16)	98.9%
5151 · DIST NORML - SAFETY	68,562.54	80,000.00	(11,437.46)	85.7%
5153 · DIST NORML - ADMIN	7,615.93	9,000.00	(1,384.07)	84.6%
5161 · DIST PAID MOU	37,367.67	40,000.00	(2,632.33)	93.4%
5150 · PERS - Other	29,502.54	27,000.00	2,502.54	109.3%
<b>Total 5150 · PERS</b>	<b>175,692.52</b>	<b>189,000.00</b>	<b>(13,307.48)</b>	<b>93.0%</b>
<b>Total 5100 · WAGES</b>	<b>1,511,054.51</b>	<b>1,484,000.00</b>	<b>27,054.51</b>	<b>101.8%</b>
<b>5120 · HEALTH INSURANCE</b>	<b>202,926.61</b>	<b>225,000.00</b>	<b>(22,073.39)</b>	<b>90.2%</b>
<b>5121 · WORKERS COMP</b>	<b>86,905.00</b>	<b>87,000.00</b>	<b>(95.00)</b>	<b>99.9%</b>
<b>5200 · MISCELLANEOUS</b>	<b>0.00</b>	<b>1,500.00</b>	<b>(1,500.00)</b>	<b>0.0%</b>
<b>5202 · CLOTHING</b>	<b>11,876.35</b>	<b>14,000.00</b>	<b>(2,123.65)</b>	<b>84.8%</b>
<b>5203 · COMMUNICATIONS</b>				
5203B · Communications-Internet	4,713.52	4,500.00	213.52	104.7%
5203C · Communications-Cell Phones	3,646.76	3,000.00	646.76	121.6%
5203E · Communications-Miscellaneous	845.28	700.00	145.28	120.8%
5203F · Communications-NCFA	634.60	1,000.00	(365.40)	63.5%
5203H · Communications-Pager/HT Repairs	4,186.24	2,500.00	1,686.24	167.4%
5203I · Communications-Telephone	2,720.00	4,500.00	(1,780.00)	60.4%
5203J · Commcnctns-Web Site Maintenance	94.89	300.00	(205.11)	31.6%
<b>Total 5203 · COMMUNICATIONS</b>	<b>16,841.29</b>	<b>16,500.00</b>	<b>341.29</b>	<b>102.1%</b>
<b>5204 · EMERGENCY COMMAND CENTER</b>	<b>49,259.34</b>	<b>50,000.00</b>	<b>(740.66)</b>	<b>98.5%</b>
<b>5205 · FOOD</b>	<b>1,476.39</b>	<b>1,500.00</b>	<b>(23.61)</b>	<b>98.4%</b>
<b>5206 · HOUSEHOLD SUPPLIES</b>	<b>2,945.41</b>	<b>5,000.00</b>	<b>(2,054.59)</b>	<b>58.9%</b>
<b>5207 · LIABILITY INSURANCE</b>	<b>15,594.00</b>	<b>16,000.00</b>	<b>(406.00)</b>	<b>97.5%</b>
<b>5209 · EQUIPMENT MAINT</b>				
5209A · Equip Maint-Air Station	1,194.31	1,200.00	(5.69)	99.5%
5209E · Equip Maint-Ladders	453.30	800.00	(346.70)	56.7%
5209F · Equip Maint-Biomedical	2,500.00	4,000.00	(1,500.00)	62.5%
5209G · Equip Maint-Miscellaneous	9,200.29	6,000.00	3,200.29	153.3%
5209I · Equip Maint-SCBA	2,188.52	2,000.00	188.52	109.4%
<b>Total 5209 · EQUIPMENT MAINT</b>	<b>15,536.42</b>	<b>14,000.00</b>	<b>1,536.42</b>	<b>111.0%</b>
<b>5210 · STRUCTURE MAINTENANCE</b>				
5210A · Structure Maint-Miscellaneous	10,872.75	9,700.00	1,172.75	112.1%
5210B · Structure Maint-Pest Control	2,352.00	2,400.00	(48.00)	98.0%
<b>Total 5210 · STRUCTURE MAINTENANCE</b>	<b>13,224.75</b>	<b>12,100.00</b>	<b>1,124.75</b>	<b>109.3%</b>
<b>5211 · VEHICLE MAINTENANCE</b>	<b>44,856.50</b>	<b>30,000.00</b>	<b>14,856.50</b>	<b>149.5%</b>
<b>5212 · MEMBERSHIPS</b>	<b>3,151.39</b>	<b>2,800.00</b>	<b>351.39</b>	<b>112.5%</b>
<b>5213 · MEDICAL SUPPLIES</b>	<b>37,743.32</b>	<b>36,500.00</b>	<b>1,243.32</b>	<b>103.4%</b>
<b>5214 · OFFICE EXPENSE</b>				
5214A · Office Exp-Miscellaneous	4,250.50	5,300.00	(1,049.50)	80.2%
5214C · Office Exp-Software	720.71	1,200.00	(479.29)	60.1%
5214E · Office Exp-Maint & Contracts	6,659.30	6,500.00	159.30	102.5%
<b>Total 5214 · OFFICE EXPENSE</b>	<b>11,630.51</b>	<b>13,000.00</b>	<b>(1,369.49)</b>	<b>89.5%</b>
<b>5215 · PROFESSIONAL SVCS</b>				
5215B · Prof Svcs-Audit	5,000.00	5,500.00	(500.00)	90.9%
5215D · Prof. Svcs-Benefit Assessmt				
5215D-1 · Prof Svcs-Assmt Fee Collection	3,412.00	4,200.00	(788.00)	81.2%
<b>Total 5215D · Prof. Svcs-Benefit Assessmt</b>	<b>3,412.00</b>	<b>4,200.00</b>	<b>(788.00)</b>	<b>81.2%</b>
5215G · Prof Svcs-LafCo	1,674.00	1,800.00	(126.00)	93.0%
5215H · Prof Services, S-SV fee	1,402.00	1,500.00	(98.00)	93.5%
5215I · Prof Svcs-Legal	7,858.00	5,000.00	2,858.00	157.2%
5215J · Prof Svcs-Medical Director	6,500.00	6,000.00	500.00	108.3%
5215K · Prof Svcs-Miscellaneous	12,615.85	12,500.00	115.85	100.9%
5215N · Prof Svcs-SB2557 Prop Tx Admin	7,644.00	7,400.00	244.00	103.3%
5215O · Prof Svcs-Software/Tech Support	8,089.00	7,500.00	589.00	107.9%
5215P · Prof Svcs-Tax Roll Collect. RES	3,412.00	3,600.00	(188.00)	94.8%
5215R · Prof Svcs-Plan Review	300.00	3,200.00	(2,900.00)	9.4%
5215S · Prof Svcs-Ambulance Billing	25,650.70	19,200.00	6,450.70	133.6%
<b>Total 5215 · PROFESSIONAL SVCS</b>	<b>83,557.55</b>	<b>77,400.00</b>	<b>6,157.55</b>	<b>108.0%</b>
<b>5216 · PUBLCTN</b>	<b>137.22</b>	<b>700.00</b>	<b>(562.78)</b>	<b>19.6%</b>

**PENN VALLEY FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual - Operating**

July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
5218 · RENTS	1.00	1.00	0.00	100.0%
5219 · FIRE PREVENTION				
5219A · Code Publications	703.40	1,500.00	(796.60)	46.9%
5219B · Investigation Supplies	1,160.67	500.00	660.67	232.1%
<b>Total 5219 · FIRE PREVENTION</b>	<b>1,864.07</b>	<b>2,000.00</b>	<b>(135.93)</b>	<b>93.2%</b>
5220 · SPEC DEPT EXPENSE				
5220A · Spec Dept Exp-Smoke	1,784.83			
5220D · Spec Dept Exp-House Signs	1,736.13	1,000.00	736.13	173.6%
5220F · Spec Dept Exp-Miscellaneous	0.00	1,000.00	(1,000.00)	0.0%
<b>Total 5220 · SPEC DEPT EXPENSE</b>	<b>3,520.96</b>	<b>2,000.00</b>	<b>1,520.96</b>	<b>176.0%</b>
5221 · EQUIPMENT	0.00	600.00	(600.00)	0.0%
5223 · FUEL	29,414.35	25,000.00	4,414.35	117.7%
5224 · UTILITIES				
5224A · Util-Garbage	3,037.47	3,200.00	(162.53)	94.9%
5224B · Util-Water Service	3,751.54	3,300.00	451.54	113.7%
5224C · Util-PG&E	21,090.31	24,000.00	(2,909.69)	87.9%
5224D · Util-Propane	2,779.14	2,800.00	(20.86)	99.3%
5224E · Annual Sewer Use & Waste Fees				
5224E-1 · EDUs	5,226.38	6,000.00	(773.62)	87.1%
<b>Total 5224E · Annual Sewer Use &amp; Waste Fees</b>	<b>5,226.38</b>	<b>6,000.00</b>	<b>(773.62)</b>	<b>87.1%</b>
<b>Total 5224 · UTILITIES</b>	<b>35,884.84</b>	<b>39,300.00</b>	<b>(3,415.16)</b>	<b>91.3%</b>
5225 · TRAINING				
5225S · Training - Staff	5,714.80	6,000.00	(285.20)	95.2%
5225P · Training - Public	629.09	1,000.00	(370.91)	62.9%
<b>Total 5225 · TRAINING</b>	<b>6,343.89</b>	<b>7,000.00</b>	<b>(656.11)</b>	<b>90.6%</b>
5510 · CONTINGENCIES	0.00	25,000.00	(25,000.00)	0.0%
TRANSFER OUT	30,000.00	30,000.00	0.00	100.0%
<b>Total Expense</b>	<b>2,215,745.67</b>	<b>2,217,901.00</b>	<b>(2,155.33)</b>	<b>99.9%</b>
<b>Net Ordinary Income</b>	<b>247,212.87</b>	<b>(93,201.00)</b>	<b>340,413.87</b>	<b>(265.2)%</b>
<b>Net Income</b>	<b>247,212.87</b>	<b>(93,201.00)</b>	<b>340,413.87</b>	<b>(265.2)%</b>

**PENN VALLEY FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual - Building**  
 July 2017 through June 2018

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>TRANSFER IN</b>	30,000.00	30,000.00	0.00	100.0%
<b>4301 · INTEREST INCOME</b>	3,469.72	800.00	2,669.72	433.7%
<b>4606 · SALES-FIXED ASSETS</b>	7,500.00			
<b>4640 · DONATIONS</b>				
4640A · Aux	95,000.00	100,000.00	(5,000.00)	95.0%
4640 · DONATIONS - Other	30,000.00			
<b>Total 4640 · DONATIONS</b>	125,000.00	100,000.00	25,000.00	125.0%
<b>Total Income</b>	165,969.72	130,800.00	35,169.72	126.9%
<b>Gross Profit</b>	165,969.72	130,800.00	35,169.72	126.9%
<b>Expense</b>				
<b>5202 · CLOTHING</b>				
5202B · Clothing-Miscellaneous	635.46	2,000.00	(1,364.54)	31.8%
5202E · Clothing-Turnouts	4,653.93	11,000.00	(6,346.07)	42.3%
<b>Total 5202 · CLOTHING</b>	5,289.39	13,000.00	(7,710.61)	40.7%
<b>5221 · EQUIPMENT</b>				
5221B · Equip-Hose	204.60	2,000.00	(1,795.40)	10.2%
5221C · Equip-Miscellaneous	2,874.55	3,000.00	(125.45)	95.8%
5221F · Equip-SCBA	0.00	2,000.00	(2,000.00)	0.0%
<b>Total 5221 · EQUIPMENT</b>	3,079.15	7,000.00	(3,920.85)	44.0%
<b>5402 · STRUCTRS/IMPROVMTS</b>	643.93	35,000.00	(34,356.07)	1.8%
<b>5403 · OFFICE EQUIPMENT</b>				
Computers	0.00	4,000.00	(4,000.00)	0.0%
Other	0.00	2,500.00	(2,500.00)	0.0%
<b>Total 5403 · OFFICE EQUIPMENT</b>	0.00	6,500.00	(6,500.00)	0.0%
<b>5404 · AUTO EQUIP</b>				
New Engine Eq	26,769.98	27,000.00	(230.02)	99.1%
PickUp Truck	14,253.51			
5404 · AUTO EQUIP - Other	87,281.24	24,000.00	63,281.24	363.7%
<b>Total 5404 · AUTO EQUIP</b>	128,304.73	51,000.00	77,304.73	251.6%
<b>5405 · OTHER EQUIPMENT</b>	2,723.46	5,000.00	(2,276.54)	54.5%
<b>5510 · CONTINGENCIES</b>	0.00	1,000.00	(1,000.00)	0.0%
<b>Total Expense</b>	140,040.66	118,500.00	21,540.66	118.2%
<b>Net Ordinary Income</b>	25,929.06	12,300.00	13,629.06	210.8%
<b>Net Income</b>	25,929.06	12,300.00	13,629.06	210.8%



**PENN VALLEY FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual - Impact**  
**July 2017 through June 2018**

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4301 · INTEREST INCOME	1,015.06	500.00	515.06	203.0%
4527 · DEVELOPMENT FEES	32,570.85	18,000.00	14,570.85	180.9%
4640 · DONATIONS				
4640E · Misc Donations	1.62			
<b>Total 4640 · DONATIONS</b>	<b>1.62</b>			
<b>Total Income</b>	<b>33,587.53</b>	<b>18,500.00</b>	<b>15,087.53</b>	<b>181.6%</b>
<b>Gross Profit</b>	<b>33,587.53</b>	<b>18,500.00</b>	<b>15,087.53</b>	<b>181.6%</b>
<b>Expense</b>				
5402 · STRUCTRS/IMPROVMTS	0.00	10,000.00	(10,000.00)	0.0%
5403 · OFFICE EQUIPMENT	0.00	1,000.00	(1,000.00)	0.0%
5404 · AUTO EQUIP				
New Engine Eq	11,472.85	11,500.00	(27.15)	99.8%
PickUp Truck	3,563.38			
5404 · AUTO EQUIP - Other	11,113.77	5,800.00	5,313.77	191.6%
<b>Total 5404 · AUTO EQUIP</b>	<b>26,150.00</b>	<b>17,300.00</b>	<b>8,850.00</b>	<b>151.2%</b>
5405 · OTHER EQUIPMENT	367.30	5,000.00	(4,632.70)	7.3%
5510 · CONTINGENCIES	0.00	2,000.00	(2,000.00)	0.0%
<b>Total Expense</b>	<b>26,517.30</b>	<b>35,300.00</b>	<b>(8,782.70)</b>	<b>75.1%</b>
<b>Net Ordinary Income</b>	<b>7,070.23</b>	<b>(16,800.00)</b>	<b>23,870.23</b>	<b>(42.1)%</b>
<b>Net Income</b>	<b>7,070.23</b>	<b>(16,800.00)</b>	<b>23,870.23</b>	<b>(42.1)%</b>

PENN VALLEY FIRE  
PROTECTION DISTRICT

**PERIODICAL WRITTEN REPORTS**

PENN VALLEY FIRE  
PROTECTION DISTRICT

**FIRE CHIEF'S REPORT**

# Chief's Report

September 4, 2018

By: Don Wagner

For the month of July, we were dispatched to 140 calls for service, compared to 168 in 2017 and 114 in 2016. There were 14 instances of two calls within one hour, once we had three calls within an hour and twice we had four calls within one hour.

For the month of August 2018 as of this report writing we have been dispatched to 127 calls for service. In 2017 August saw 128 calls and in 2016 we had 121 calls for service. This past month we had 18 instances of two calls in one hour, and five instances of three calls in one hour.

We remain staffed fully staffed with 12 full time personnel. We recently moved an Intern FF to part time and now have two part time FF/EMTS, and six intern firefighters. FF Rhodri Minnock has been licensed as a Paramedic and as of August 12<sup>th</sup> is now a Firefighter/Paramedic. One of the part time firefighters is completing the field internship and believes will be finished before the end of the year. The other part time firefighter is beginning Paramedic training program shortly. The first Paramedic Scholarship has been awarded to Colin Gault and he begins the program this fall as well and is attending with the part time firefighter. We advertised for part time Firefighter/Paramedic to establish a list and future and received only one application and that testing process will begin shortly. We also have two firefighters who now meet the requirements to be tested as Lieutenants to work out of class and that is in process.

We continue to support the state and federal partners in the wildland fire area with sending personnel out of county. We have sent out personnel as Fireline EMT, Fireline Paramedic, Strike team leader and trainee, Medical until leader and trainee. We have had personnel assigned to the following incidents, County Fire, Pawnee Fire, Ferguson Fire, Steele Fire, Mendocino Complex, Klamathon, Whaleback Fire, Carr Fire and Hirz Fire. Lt Robinson is currently assigned to the Hirz fire as a medical until leader trainee. Chief Wagner, FC Thomas, Lt's Robinson and Bertolucci, FF's Gault and Solario to date we have logged over 2,000 hours of out of county responses and we are only part way through fire season.

The concrete v ditch between the meeting room and engine bay has a portion that has failed and is crumbling. I have contacted Franza paving to replace that damaged portion. They will also be repairing a damaged driveway where an engine was making a turn around and damaged some asphalt. The cost for both repairs will be \$3,500 and will be completed before winter. If not repaired the damage will be worsened with the winter rains.

The breathing air trailer was delivered on July the 13<sup>th</sup> and it had a couple of issues. The manufacturer is currently reengineering the rear door assembly, producing the necessary parts and will send personnel out to install the new parts. The unit is in service and we are filling bottles here now. We are not using it as a mobile unit presently due to the door issue. They are planning to have the work completed by mid-September. Once that is completed we will begin some drivers training and put together a response plan.

We are making progress on the solar energy at station 43 and have been approved through SDC energy that will be the initial owner that is passing along a 15% discount. The financing through M-power is waiting for the completion of the land and building appraisal. I contracted with an appraisal firm that we have previously used and that was completed on the 28<sup>th</sup> and once that is finalized and submitted to M-Power it shouldn't take long for approval. California Solar is looking at installation in October tentatively.

### Emergency Medical Services

Patient Care and Transport June & July 2018:

- 68/60- patients treated (June/July)
- 49/46- patients transported (June/July)
- 72%/77%- patient transport rate (June/July)
- 82.9%- response time compliance urban area (June)
- 100%- response time compliance rural area (June)
- Updated response time statistics as below (July not yet available):

PVFPD	Urban Code 3 (10 Min. 90% of the time)				Rural Code 3 (20 Min. 90% of the time)				Urban - Code 2		Rural - Code 2		ASAP All Calls	Mutual Aid	Total # of Calls
	# of Calls	# Late	Late %	On Time %	# of Calls	# Late	Late %	On Time %	# of Calls	Avg. Response Time	# of Calls	Avg. Response Time	# of Calls	#	#
Jan-18	37	1	3%	97.3%	9	0	0%	100.0%	7	0:09:25	3	0:28:25	3	9	66
Feb-18	36	3	8%	91.7%	4	0	0%	100.0%	12	0:00:00	0	NA	5	6	63
Mar-18	38	3	8%	92.1%	15	0	0%	100.0%	15	0:10:30	1	0:08:52	3	7	79
Apr-18	21	2	10%	90.5%	7	0	0%	100.0%	13	0:09:39	2	0:16:34	4	8	55
May-18	36	4	11%	88.9%	12	1	8%	91.7%	14	0:08:22	4	0:15:07	5	14	85
Jun-18	41	7	17%	82.9%	6	0	0%	100.0%	12	0:10:54	2	0:13:19	5	11	77
Jul-18			#####	#####			#####	#####							0
Aug-18			#####	#####			#####	#####							0
Sep-18			#####	#####			#####	#####							0
Oct-18			#####	#####			#####	#####							0
Nov-18			#####	#####			#####	#####							0
Dec-18			#####	#####			#####	#####							0
<b>Total #s</b>	<b>209</b>	<b>20</b>			<b>53</b>	<b>1</b>			<b>73</b>		<b>12</b>		<b>25</b>		<b>427</b>

= Exemption given

Response time compliance for the year has been worsening. The times for June were well below our contractual requirement at 82% in our "urban" area which is most of Lake Wildwood and the downtown area of Penn Valley proper. The District is required to reach 90% of emergent calls in our "urban" core area in ten minutes or less. That allowance increases to fifteen minutes if our ALS engine arrives first. June had the highest volume in our "urban" area this year with less mutual aid than May. In most cases the incidents that the District exceeded the response time standard were due to our units being already committed to other incidents.

As I indicated the last month couple of months continued increasing call volume, creating more instances where we are over our response time allowance, will result in the need for additional staffed units to meet that demand. The current contract with S-SV allows three months of non-compliance in a rolling, twelve-month period, before triggering a breach of the contract. We have now had two such months.

Our staff responded to the Carr Fire in Redding for a little over two days providing an ambulance to assist with evacuations in that community. We will receive reimbursement from the Shasta County Public Health Department for this deployment.

#### Meetings and Training:

Captain Thomas attended the S-SV Medical Control and Aircraft Operations Committee meetings on July 17<sup>th</sup>.

#### **Fire Prevention**

##### Engine Company Inspections:

- Engine companies are currently concentrating on assembly occupancies.

##### Projects:

- Bitney Springs Center- Curious Forge. A site visit was conducted with the Nevada County Building Department to assess areas for improvement and advise the owner on required steps for compliance. Plans have been reviewed and approved for fire alarm upgrades to this same building.
- Plan review has commenced on the Dollar General store to be built on Penn Valley Drive.
- Hazardous vegetation complaints- The John Born Rd. area continues to be an area of much improvement with some further issues noted through contact with community members in the area. County defensible space inspectors have been visiting the area to enforce the state Public Resources Code for clearance around structures. They are also concentrating on the Jones Bar Rd. area.
- Annual inspection of an organized camp at what was previously the John Woolman School is in progress.
- Cattle Dr. event center use permit in process
- Chief Wagner and Captain Thomas participated in the annual fireworks enforcement detail with other fire agencies in the county. Approximately five incidents were responded to.

##### Investigations:

- One residential structure fire is under investigation by Chief Wagner
- One RV fire was investigated by Captain Thomas. Cause- electrical

PENN VALLEY FIRE  
PROTECTION DISTRICT

**DISCUSSION/ACTION ITEMS**



**DATE:** September 5, 2018

**AGENDA ITEM #:** VI-1

**AGENDA ITEM DESCRIPTION:** 2018/19 Final Budget

**STAFF:** Chief Wagner

**RECOMMENDATION:** The Board reviews and adopts the 2018/19 Final Budget

**FISCAL IMPACT:** As outlined in the Budget Plan

**BACKGROUND AND INFORMATION:** Chief Wagner and Finance Administrator Thelen worked on the budget and will be discussing and explaining the figures.

**PENN VALLEY FIRE PROTECTION DISTRICT**  
**Final Budget - Operating**  
 July 2017 through June 2018

	<u>17-18 Actuals</u>	<u>17-18 Budget</u>	<u>18-19 Budget</u>	<u>Update</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4001 · CUR SEC	376,264.99	377,900.00	385,400.00	393,000.00
4003 · CUR UNSEC	6,099.21	6,500.00	6,600.00	6,800.00
4004 · PRIOR UNSECURED	112.85	100.00	100.00	100.00
4017 · SUPP SEC	7,613.69	1,000.00	5,000.00	5,000.00
4018 · SUPP UNSEC	111.55			
4028 · SUP PR UNSEC	46.39			
4044 · ST-OTHER IN LIEU	25.87			
4301 · INT	16,739.97	3,200.00	6,000.00	8,000.00
4419 · HME OWNERS PROP	3,414.69	3,500.00	3,500.00	3,500.00
4444 · ST FIRE REIMBURSEMENT	233,408.20	55,000.00	55,000.00	75,000.00
4496 · PROP 172 PUBLIC SAFETY	96,437.86	99,800.00	99,800.00	103,800.00
4518 · ASSMT-FIRE SUPPRESSION BENEFIT	508,169.37	509,400.00	525,000.00	522,000.00
4547 · SPEC ASSESSMT-RESCUE	732,990.64	735,000.00	750,000.00	746,000.00
4580 · AMBULANCE REVENUE				
4580B · Ambulance Fees- PFY	44,196.01			
4580 · AMBULANCE REVENUE - Other	415,103.78	320,000.00	380,000.00	380,000.00
<b>Total 4580 · AMBULANCE REVENUE</b>	<b>459,299.79</b>	<b>320,000.00</b>	<b>380,000.00</b>	<b>380,000.00</b>
4590 · Cost Recovery Program	3,880.82	2,000.00	2,000.00	2,000.00
4606 · SALES-FIXED ASSETS	10.00			
4620 · OTHER REVENUE				
4620A · Special Event Standby	2,225.60	1,500.00	1,800.00	1,800.00
4620C · Oth Rev-Miscellaneous	829.97	200.00	200.00	200.00
4620E · Oth Rev-RENTS				
4620E-2 · Oth Rev Rent Grounds	4,184.93	4,000.00	4,000.00	4,000.00
4620E-3 · Oth Rev Rent Mtg Rm	2,509.00	900.00	1,200.00	1,200.00
<b>Total 4620E · Oth Rev-RENTS</b>	<b>6,693.93</b>	<b>4,900.00</b>	<b>5,200.00</b>	<b>5,200.00</b>
4620G · Oth Rev-Signs	1,565.00	400.00	500.00	500.00
4620H · Oth Rev-Subpna	214.15			
4620K · CPR and First Aid Classes	560.00	300.00	300.00	300.00
4620L · Plan Review	1,700.00	2,800.00	2,800.00	2,800.00
4620M · Field Inspection	1,040.00	1,200.00	1,200.00	1,200.00
<b>Total 4620 · OTHER REVENUE</b>	<b>14,828.65</b>	<b>11,300.00</b>	<b>12,000.00</b>	<b>12,000.00</b>
4640 · DONATIONS				
4640B · Designated				
4640B-1 · Smoke Detector Program	1,364.00			
<b>Total 4640B · Designated</b>	<b>1,364.00</b>			
4640E · Misc Donations	2,140.00			
<b>Total 4640 · DONATIONS</b>	<b>3,504.00</b>			
<b>Total Income</b>	<b>2,462,958.54</b>	<b>2,124,700.00</b>	<b>2,230,400.00</b>	<b>2,257,200.00</b>
<b>Gross Profit</b>	<b>2,462,958.54</b>	<b>2,124,700.00</b>	<b>2,230,400.00</b>	<b>2,257,200.00</b>
<b>Expense</b>				
5100 · WAGES				
5101 · Wages				
5107 · Intern Pay	12,375.00	20,000.00	16,000.00	18,000.00
5102 · FTFF	1,039,117.99	968,000.00	1,016,400.00	1,016,400.00
5103 · Part Time	35,647.29	65,000.00	68,000.00	68,000.00
5104 · ADMIN	102,812.49	108,000.00	116,000.00	122,000.00
5106 · Wages-Disability	10,169.68			
5101 · Wages - Other	109,795.78	108,000.00	122,000.00	125,000.00
<b>Total 5101 · Wages</b>	<b>1,309,918.23</b>	<b>1,269,000.00</b>	<b>1,338,400.00</b>	<b>1,349,400.00</b>

**PENN VALLEY FIRE PROTECTION DISTRICT**  
**Final Budget - Operating**  
 July 2017 through June 2018

	17-18 Actuals	17-18 Budget	18-19 Budget	Update
5105 · PAYROLL TAX EXPENSE	25,443.76	26,000.00	28,000.00	28,000.00
5150 · PERS				
5170 · UNFUNDED LIABILITY	32,643.84	33,000.00	35,000.00	44,400.00
5151 · DIST NORML - SAFETY	68,562.54	80,000.00	74,000.00	74,000.00
5153 · DIST NORML - ADMIN	7,615.93	9,000.00	9,000.00	10,000.00
5161 · DIST PAID MOU	37,367.67	40,000.00	40,000.00	38,000.00
5150 · PERS - Other	29,502.54	27,000.00	32,000.00	32,000.00
<b>Total 5150 · PERS</b>	<b>175,692.52</b>	<b>189,000.00</b>	<b>190,000.00</b>	<b>198,400.00</b>
<b>Total 5100 · WAGES</b>	<b>1,511,054.51</b>	<b>1,484,000.00</b>	<b>1,556,400.00</b>	<b>1,575,800.00</b>
5120 · HEALTH INSURANCE	202,926.61	225,000.00	229,500.00	225,000.00
5121 · WORKERS COMP	86,905.00	87,000.00	88,700.00	73,400.00
5200 · MISCELLANEOUS	0.00	1,500.00	1,500.00	1,500.00
5202 · CLOTHING	11,876.35	14,000.00	14,000.00	14,000.00
5203 · COMMUNICATIONS				
5203B · Communications-Internet	4,713.52	4,500.00	4,600.00	4,600.00
5203C · Communications-Cell Phones	3,646.76	3,000.00	3,500.00	3,600.00
5203E · Communications-Miscellaneous	845.28	700.00	700.00	900.00
5203F · Communications-NCFA	634.60	1,000.00	1,000.00	1,000.00
5203H · Communications-Pager/HT Repairs	4,186.24	2,500.00	2,500.00	2,500.00
5203I · Communications-Telephone	2,720.00	4,500.00	3,600.00	3,600.00
5203J · Commcnctns-Web Site Maintenance	94.89	300.00	300.00	300.00
<b>Total 5203 · COMMUNICATIONS</b>	<b>16,841.29</b>	<b>16,500.00</b>	<b>16,200.00</b>	<b>16,500.00</b>
5204 · EMERGENCY COMMAND CENTER	49,259.34	50,000.00	50,000.00	50,000.00
5205 · FOOD	1,476.39	1,500.00	1,500.00	1,500.00
5206 · HOUSEHOLD SUPPLIES	2,945.41	5,000.00	5,000.00	5,000.00
5207 · LIABILITY INSURANCE	15,594.00	16,000.00	16,500.00	16,500.00
5209 · EQUIPMENT MAINT				
5209A · Equip Maint-Air Station	1,194.31	1,200.00	1,200.00	1,200.00
5209E · Equip Maint-Ladders	453.30	800.00	800.00	800.00
5209F · Equip Maint-Biomedical	2,500.00	4,000.00	2,000.00	2,000.00
5209G · Equip Maint-Miscellaneous	9,200.29	6,000.00	6,000.00	6,000.00
5209I · Equip Maint-SCBA	2,188.52	2,000.00	2,000.00	2,000.00
<b>Total 5209 · EQUIPMENT MAINT</b>	<b>15,536.42</b>	<b>14,000.00</b>	<b>12,000.00</b>	<b>12,000.00</b>
5210 · STRUCTURE MAINTENANCE				
5210A · Structure Maint-Miscellaneous	10,872.75	9,700.00	10,000.00	10,000.00
5210B · Structure Maint-Pest Control	2,352.00	2,400.00	2,400.00	2,400.00
<b>Total 5210 · STRUCTURE MAINTENANCE</b>	<b>13,224.75</b>	<b>12,100.00</b>	<b>12,400.00</b>	<b>12,400.00</b>
5211 · VEHICLE MAINTENANCE	44,856.50	30,000.00	30,000.00	30,000.00
5212 · MEMBERSHIPS	3,151.39	2,800.00	3,000.00	3,000.00
5213 · MEDICAL SUPPLIES	37,743.32	36,500.00	36,500.00	40,000.00
5214 · OFFICE EXPENSE				
5214A · Office Exp-Miscellaneous	4,250.50	5,300.00	5,000.00	5,000.00
5214C · Office Exp-Software	720.71	1,200.00	1,200.00	1,200.00
5214E · Office Exp-Maint & Contracts	6,659.30	6,500.00	6,500.00	6,500.00
<b>Total 5214 · OFFICE EXPENSE</b>	<b>11,630.51</b>	<b>13,000.00</b>	<b>12,700.00</b>	<b>12,700.00</b>
5215 · PROFESSIONAL SVCS				
5215B · Prof Svcs-Audit	5,000.00	5,500.00	5,500.00	7,500.00
5215D · Prof. Svcs-Benefit Assessmt			10,000.00	10,000.00
5215D-1 · Prof Svcs-Assmt Fee Collection	3,412.00	4,200.00	4,000.00	4,000.00
<b>Total 5215D · Prof. Svcs-Benefit Assessmt</b>	<b>3,412.00</b>	<b>4,200.00</b>	<b>4,000.00</b>	<b>4,000.00</b>
5215G · Prof Svcs-LafCo	1,674.00	1,800.00	1,800.00	1,800.00
5215H · Prof Services, S-SV fee	1,402.00	1,500.00	1,500.00	1,500.00

**Final Budget - Operating**

July 2017 through June 2018

	<u>17-18 Actuals</u>	<u>17-18 Budget</u>	<u>18-19 Budget</u>	<u>Update</u>
5215I · Prof Svcs-Legal	7,858.00	5,000.00	5,000.00	5,000.00
5215J · Prof Svcs-Medical Director	6,500.00	6,000.00	6,000.00	6,000.00
5215K · Prof Svcs-Miscellaneous	12,615.85	12,500.00	12,500.00	12,500.00
5215N · Prof Svcs-SB2557 Prop Tx Admin	7,644.00	7,400.00	7,800.00	7,800.00
5215O · Prof Svcs-Software/Tech Support	8,089.00	7,500.00	7,500.00	7,500.00
5215P · Prof Svcs-Tax Roll Collect. RES	3,412.00	3,600.00	3,600.00	3,600.00
5215R · Prof Svcs-Plan Review	300.00	3,200.00	3,200.00	3,200.00
5215S · Prof Svcs-Ambulance Billing	25,650.70	19,200.00	22,800.00	22,800.00
<b>Total 5215 · PROFESSIONAL SVCS</b>	<b>83,557.55</b>	<b>77,400.00</b>	<b>91,200.00</b>	<b>93,200.00</b>
5216 · PUBLCTN	137.22	700.00	700.00	700.00
5218 · RENTS	1.00	1.00	1.00	1.00
<b>5219 · FIRE PREVENTION</b>				
5219A · Code Publications	703.40	1,500.00	1,500.00	500.00
5219B · Investigation Supplies	1,160.67	500.00	500.00	2,500.00
<b>Total 5219 · FIRE PREVENTION</b>	<b>1,864.07</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>3,000.00</b>
<b>5220 · SPEC DEPT EXPENSE</b>				
5220A · Spec Dept Exp-Smoke	1,784.83			
5220D · Spec Dept Exp-House Signs	1,736.13	1,000.00	1,000.00	1,000.00
5220F · Spec Dept Exp-Miscellaneous	0.00	1,000.00	1,000.00	1,000.00
<b>Total 5220 · SPEC DEPT EXPENSE</b>	<b>3,520.96</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>2,000.00</b>
5221 · EQUIPMENT	0.00	600.00	600.00	600.00
5223 · FUEL	29,414.35	25,000.00	28,000.00	28,000.00
<b>5224 · UTILITIES</b>				
5224A · Util-Garbage	3,037.47	3,200.00	3,000.00	3,200.00
5224B · Util-Water Service	3,751.54	3,300.00	3,300.00	3,800.00
5224C · Util-PG&E	21,090.31	24,000.00	12,000.00	24,000.00
5224D · Util-Propane	2,779.14	2,800.00	2,800.00	2,800.00
5224E · Annual Sewer Use & Waste Fees				
5224E-1 · EDUs	5,226.38	6,000.00	5,600.00	5,600.00
<b>Total 5224E · Annual Sewer Use &amp; Waste Fees</b>	<b>5,226.38</b>	<b>6,000.00</b>	<b>5,600.00</b>	<b>5,600.00</b>
<b>Total 5224 · UTILITIES</b>	<b>35,884.84</b>	<b>39,300.00</b>	<b>26,700.00</b>	<b>39,400.00</b>
<b>5225 · TRAINING</b>				
5225S · Training - Staff	5,714.80	6,000.00	6,000.00	6,000.00
5225P · Training - Public	629.09	1,000.00	1,000.00	1,000.00
<b>Total 5225 · TRAINING</b>	<b>6,343.89</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>7,000.00</b>
5510 · CONTINGENCIES	0.00	25,000.00	25,000.00	25,000.00
TRANSFER OUT	30,000.00	30,000.00	30,000.00	30,000.00
<b>Total Expense</b>	<b>2,215,745.67</b>	<b>2,217,901.00</b>	<b>2,299,101.00</b>	<b>2,318,201.00</b>
<b>Net Ordinary Income</b>	<b>247,212.87</b>	<b>(93,201.00)</b>	<b>(68,701.00)</b>	<b>(61,001.00)</b>
<b>Net Income</b>	<b>247,212.87</b>	<b>(93,201.00)</b>	<b>(68,701.00)</b>	<b>(61,001.00)</b>

**PENN VALLEY FIRE PROTECTION DISTRICT**

**Final Budget - Building**

July 2018 through June 2019

	<u>17-18 Actuals</u>	<u>17-18 Budget</u>	<u>18-19 Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
TRANSFER IN	30,000.00	30,000.00	30,000.00
4301 · INT	3,469.72	800.00	1,000.00
4606 · SALES-FIXED ASSETS	7,500.00		
4640 · DONATIONS			
4640A · Aux	95,000.00	100,000.00	100,000.00
4640 · DONATIONS - Other	30,000.00	0.00	0.00
<b>Total 4640 · DONATIONS</b>	<u>125,000.00</u>	<u>100,000.00</u>	<u>100,000.00</u>
<b>Total Income</b>	<u>165,969.72</u>	<u>130,800.00</u>	<u>131,000.00</u>
<b>Gross Profit</b>	165,969.72	130,800.00	131,000.00
<b>Expense</b>			
5202 · CLOTHING			
5202B · Clothing-Miscellaneous	635.46	2,000.00	2,000.00
5202E · Clothing-Turnouts	4,653.93	11,000.00	7,000.00
<b>Total 5202 · CLOTHING</b>	<u>5,289.39</u>	<u>13,000.00</u>	<u>9,000.00</u>
5221 · EQUIPMENT			
5221B · Equip-Hose	204.60	2,000.00	2,000.00
5221C · Equip-Miscellaneous	2,874.55	3,000.00	3,000.00
5221F · Equip-SCBA	0.00	2,000.00	2,000.00
<b>Total 5221 · EQUIPMENT</b>	<u>3,079.15</u>	<u>7,000.00</u>	<u>7,000.00</u>
5402 · STRUCTRS/IMPROVMTS	643.93	35,000.00	35,000.00
5403 · OFFICE EQUIPMENT			
Computers	0.00	4,000.00	4,000.00
Other	0.00	2,500.00	2,500.00
<b>Total 5403 · OFFICE EQUIPMENT</b>	<u>0.00</u>	<u>6,500.00</u>	<u>6,500.00</u>
5404 · AUTO EQUIP			
New Engine Eq	26,769.98	27,000.00	27,000.00
PickUp Truck	14,253.51	0.00	0.00
5404 · AUTO EQUIP - Other	87,281.24	24,000.00	0.00
<b>Total 5404 · AUTO EQUIP</b>	<u>128,304.73</u>	<u>51,000.00</u>	<u>27,000.00</u>
5405 · OTHER EQUIPMENT	2,723.46	5,000.00	5,000.00
5510 · CONTINGENCIES	0.00	1,000.00	1,000.00
<b>Total Expense</b>	<u>140,040.66</u>	<u>118,500.00</u>	<u>90,500.00</u>
<b>Net Ordinary Income</b>	<u>25,929.06</u>	<u>12,300.00</u>	<u>40,500.00</u>
<b>Net Income</b>	<u><u>25,929.06</u></u>	<u><u>12,300.00</u></u>	<u><u>40,500.00</u></u>

**PENN VALLEY FIRE PROTECTION DISTRICT**

**Final Budget - Impact**

July 2018 through June 2019

	<u>17-18 Actuals</u>	<u>17-18 Budget</u>	<u>18-19 Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4301 · INT	1,015.06	500.00	500.00
4527 · DEVELOPMENT FEES	32,570.85	18,000.00	18,000.00
4640 · DONATIONS			
4640E · Misc Donations	1.62	0.00	0.00
<b>Total 4640 · DONATIONS</b>	<u>1.62</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Income</b>	<u>33,587.53</u>	<u>18,500.00</u>	<u>18,500.00</u>
<b>Gross Profit</b>	33,587.53	18,500.00	18,500.00
<b>Expense</b>			
5402 · STRUCTRS/IMPROVMTS	0.00	10,000.00	10,000.00
5403 · OFFICE EQUIPMENT	0.00	1,000.00	1,000.00
5404 · AUTO EQUIP			
New Engine Eq	11,472.85	11,500.00	11,500.00
PickUp Truck	3,563.38	0.00	0.00
5404 · AUTO EQUIP - Other	11,113.77	5,800.00	0.00
<b>Total 5404 · AUTO EQUIP</b>	<u>26,150.00</u>	<u>17,300.00</u>	<u>11,500.00</u>
5405 · OTHER EQUIPMENT	367.30	5,000.00	5,000.00
5510 · CONTINGENCIES	0.00	2,000.00	2,000.00
<b>Total Expense</b>	<u>26,517.30</u>	<u>35,300.00</u>	<u>29,500.00</u>
<b>Net Ordinary Income</b>	<u>7,070.23</u>	<u>(16,800.00)</u>	<u>(11,000.00)</u>
<b>Net Income</b>	<u><u>7,070.23</u></u>	<u><u>(16,800.00)</u></u>	<u><u>(11,000.00)</u></u>

**8DATE:** September 4, 2018

**AGENDA ITEM #:** VI-2

**AGENDA ITEM DESCRIPTION:** Capital Outlay Plan

**STAFF:** Chief Wagner

**RECOMMENDATION:** Review and Approval of the 10-Year Capital Plan

**FISCAL IMPACT:** Per Plan

**BACKGROUND AND INFORMATION:**

The plan is up for its annual review and adoption. Changes from last year include the removal of the 1996 utility and 1993 fire engine. I moved a few of the apparatus between stations and added the solar project under facilities and added the cost of the system. The solar projects funding is through the M-Power program. Presently it is projected that the loan payment and the electric bill will be lower than the current electric bill.

### **PVFPD Capital Outlay plan notations**

B & E income is from general fund, donations, grants and other potential sources

Training facility is a 20 year goal and all from impact

Land is for future station(s) and as a goal for future planning

New purchases for equipment, facilities, etc is 100% from Impact funds

Replace equipment / apparatus is 80% from B&E and 20% from Impact fund

Engines replaced on a 20 year cycle, 15 years front line, 5 years reserve status

Water tender replaced on a 25 year cycle

Ambulances and Utilities replaced on a 10 year cycle, 7 years front line and 3 years reserve

All replacement costs are estimated

Turnouts, each member has 2 sets, purchase a set every 5 years so we stay in compliance with NFPA

Rescue unit is reutilizing one of the older ambulances to carry the rope and swift water rescue equipment.

Station utilities are reutilization of command vehicles

Station 45 houses reserve apparatus until such time station is staffed

Radio item is based on 22 radios at \$2,000 each to replace

Funds for station 43 are to remodel and upgrade the meeting room

Sta 43 solar is financing through M-power and initially owned through SDC energy.



# Penn Valley Fire Protection District

## 10 year Capital Outlay Plan

Draft September 4, 2018

	Year purchased	Purchase price	Replacement cost	From B&E	Impact Funds	Replace	Amortized
<b>Land</b>							
Land acquisition			\$100,000		\$100,000		
<b>Structures</b>							
Station 43	2002		\$50,000	\$40,000	\$20,000		
Station 44	1980	Unk	\$2,500,000	\$1,250,000	\$1,250,000		
Station 45	1995						
Training Facility			\$750,000		\$750,000		
Station 43 solar electric	2018	\$97,700.00					
<b>Apparatus</b>							
<b>Station 43</b>							
Engine 09-01	2010	\$389,000	\$420,000	\$336,000	\$84,000	2029	\$30,000
Water Tender 99-01	1999	\$147,000	\$200,000	\$160,000	\$40,000	2026	\$18,200
Medic 07-01	2007	\$173,000	\$205,000	\$164,000	\$41,000	2017	\$102,500
Command vehicle 12-01	2012	\$42,000	\$50,000	\$40,000	\$10,000	2022	\$6,500
Command vehicle 17-01	2017	\$50,000	\$55,000	\$44,000	\$11,000	2027	
Utility vehicle 08-01	2008	\$41,000	\$50,000	\$40,000	\$10,000	2018	\$15,000
<b>Station 44</b>							
Engine 16-01	2016	\$524,400				2036	
Medic 14-01	2014	\$199,300	\$220,000	\$176,000	\$44,000	2024	\$24,500
Rescue 98-01	1998	\$102,500					
Utility vehicle 05-01	2005	\$37,500				2015	
<b>Station 45</b>							
Engine 01-01	2001	\$199,600	\$420,000	\$336,000	\$84,000	2021	\$70,000
Medic 01-02	2001	\$142,400				2011	
<b>Equipment</b>							
Turnouts	2013	\$70,000	\$70,000	\$56,000	\$14,000	2018	\$14,000
Hose & Fire Tools			\$100,000	\$80,000	\$20,000		
Radios			\$44,000	\$35,200	\$8,800		
Office			\$20,000	\$16,000	\$4,000		
<b>Sub Total</b>		<b>\$1,728,700</b>	<b>\$5,254,000</b>	<b>\$2,773,200</b>	<b>\$2,490,800</b>		<b>\$280,700</b>
Contingency at 10%		\$153,620	\$561,900	\$306,520	\$256,380		\$28,070
<b>Totals</b>		<b>\$1,882,320</b>	<b>\$5,815,900</b>	<b>\$3,079,720</b>	<b>\$2,747,180</b>		<b>\$308,770</b>

**DATE:** September 4, 2018

**AGENDA ITEM #:** VI-3

**AGENDA ITEM DESCRIPTION:** Painting bids for district facilities

**STAFF:** Chief Wagner

**RECOMMENDATION:** Review and approve at minimum the repainting of the office barracks exterior at station 43 and station 44 exterior.

**FISCAL IMPACT:** Varies depending on how many projects approved.

**BACKGROUND AND INFORMATION:** I am presenting bids to repaint the exteriors of several buildings on the grounds of station 43 and station 44. Station 44 was remodeled, and the exterior was repainted last in 2002 and the siding had suffered quite a bit of damage due to lack of maintenance. That exterior paint is now 16 years old and in need of repainting to protect the exterior.

The office and barracks at station 43 was built in 2003 with wood siding and has not been painted since. The exterior was initially painted with a stain type so the material on the several sides is showing damage and in need of protecting the wood from further deterioration.

The apparatus building is metal siding and was built in the late 1970's and has never been repainted. It is faded and has some rust on the exterior.

The meeting room building is cinder block and I believe was last repainted in the late 1990's. The rear wooden water heater closet has rotten and damaged wood that will need replacing. The exterior metal door is rusting and it appears that moisture damage on the interior wall surfaces that is likely coming from the outside. There are some cracks in the mortar that would be beneficial to seal with a good exterior water proofing paint.

I had the bidders break down their bids by building in case the decision is made to only paint a few buildings this year and the remainder in the following year. I would recommend at minimum the buildings with wood siding be repainted sooner than later to prevent further damage.

	43 barracks/office	43 Engine bay	Meeting Room	43 pump shed	Conex	44	Prevailing wage	Local	total price
Mollitor painting	\$ 13,650.00	\$ 15,360.00	\$ 16,365.00	no	no	\$18,525.00	yes	yes	\$63,900.00
North State Painting	\$ 17,500.00	\$ 16,900.00	\$ 18,500.00	included	included	\$23,850.00	yes	no	\$76,750.00
Nor CA. Painting	\$ 8,500.00	\$ 9,500.00	\$ 8,500.00	no	no	\$10,500.00	unkown	no	\$37,000.00

North State painting providing two coats paint, will make some wood repairs, furnish and install metal caps on beams @44.

North State will provide a \$3400 discount if we paint all 43 buildings at same time.

North State using Sherwin Williams paints, pressure wash, sand, scrape and prime as needed.

Mollitor painting is from PV and previously repainted station 45.

Mollitor using Benjamin Moore or Pittsburg mid grade paint, pressure wash, scrape and prime as needed.

Northern California painting did not specify steps, or products to be used.

PENN VALLEY FIRE  
PROTECTION DISTRICT

**DIRECTOR'S REPORTS**