

Penn Valley Fire Protection District
PENN VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
February 6, 2018

A regular meeting of the Board of Directors of the Penn Valley Fire Protection District was called to order by Chairman Farrell at 6:30 P.M. at Station 43. Director McMahan led the Pledge of Allegiance. Roll call was taken.

PRESENT

Directors: David Farrell, Kurt Grundel, Joey Jordan, Terry McMahan and Bruce Stephenson

Absent: None

Board Clerk: Debbie Hughes

Others: Firefighters, Auxiliary Members and M. Thelen

PUBLIC COMMENTS

None

CONSENT CALENDAR

Vice-Chairman Grundel motioned to approve the consent calendar as presented. Director McMahan seconded. Motion unanimously carried.

NEVADA COUNTY FIRE CHIEFS' ASSOCIATION

Chief Wagner reported they met this morning. They discussed:

- Pacific Gas & Electric had a presentation regarding emergencies.
- Office of Emergency Services of Nevada County is still working with FEMA for the winter flooding. They've received grant money for fire training. They will have some table top exercises and training with LWW, LOP and Alta Sierra communities on emergency evacuations.
- The Fire Safe Council is going to try to have the Fire Season Guide done and available sooner this year. It's usually July 1st, but they would like to get it out May or June. Last year due to a misprint they had double the copies at 40,000 most of which were handed out. The Fire Safe Council lost ½ of their Title III funding 4 or 5 years ago, the other ½ this year and the Prop 172 funds have dried up for them. They are going to approach the County Board of Supervisors and OES for additional funding. This may take away some Prop 172 funding from fire agencies. Fire agencies knew nothing about this as of this morning. It shouldn't cut current agency funding but it would cut increases.

- The Fire Safe Council will be holding a training for The Board of Realtors on defensible space. The goal here is to help the realtors know what needs to be done on properties they are buying or selling for clients to make them fire safe.
- The Nevada County BOS and Fire Safe Council would like fire agencies to enforce the hazardous vegetation abatement order. We don't have dedicated fire inspectors. Captain Thomas said it is complaint driven and he handles the complaints as he can. He has also worked with the Cal Fire Protection Planner at Nevada County. Director McMahan said NCCFD is the same and doesn't have the dedicated staff to enforce the order. No other local fire agencies are conducting inspections.
- Grass Valley ECC hired 3 new dispatch clerks. Calls have tapered off a little this year from the same time last year.
- Law Enforcement thanked the fire agencies for all their help again. They said 1st Responders dying on incidents on roadways have increased. They appreciate everybody watching out for each other.
- More greenhouses have been popping up in the area and there was a honey oil lab bust on Houghton Ranch Road recently.
- The Nevada County Board of Realtors recently hosted an appreciation breakfast for 1st responders.
- The Fire Agencies Training Officers through various fire agencies will be hosting different classes this spring for local fire personnel.
- Sierra College has 10 or 11 rookies for their Fire Academy in Grass Valley. The school is finishing work on the burn building and apparatus bay. The class will have to go to the Rocklin campus to train on the tower as it's not built yet.
- A new program to Nevada County that NCCFD was successful implementing is called "Handle with Care". It ties 1st responders with schools and traumatic events. There is a website that superintendents can look at and see if any of their students might be suffering from traumatic events; they won't receive detailed information but just to watch out for those students. We are the 2nd County in the State to implement this program.
- The annual Red-Light Ball for Law Enforcement and Fire Agencies will be 2/24.

NEVADA COUNTY FIRE AGENCY (NCFA)

No meeting this month.

LAFCO

They held their annual training on AB1234 Ethics Training for Local Government Officials which is required every 2 years. All 4 board members that needed it attended. The February board meeting has been postponed to March where they'll start working on the budget for next fiscal year.

PENN VALLEY FIREFIGHTERS ASSOCIATION

No Officer Representative present.

FIRE CHIEF'S REPORT

In addition to report in packet Chief Wagner reported:

- The Employee that is working under Workers Compensation light duty has been released back for regular duty beginning Monday February 12th.
- We have 3 personnel in medic school.
- He is still working on the property tax issue. The District doesn't receive a share of property taxes for a large area of the District. This occurred during annexation in 1988. Our Legal Counsel Michael Colantuono has been working with HDL a company that specializes in property tax. They sent a letter to Supervisor Weston and County Counsel is reviewing it. Jack Underwood who was the Fire Chief a couple of years prior to this annexation said he remembers this. He said the District serviced those areas prior to annexation since they weren't under any fire protection, but we should have received our share of property tax when they were officially annexed.
- The District has received a FEMA grant for a breathing air supply trailer to fill the SCBA bottles. It's supposed to be ready early May.
- He has been working with the Rodeo Association on a new contract for the 2018 rodeo. Since we increased our fee schedule last year the 2017 rodeo invoice was much higher than in the past. That was resolved with negotiations between the Board and Rodeo Committee.

Emergency Medical Services

In addition to report in packet Captain Thomas reported:

- It looks like ambulance revenue might be up approximately \$20,000 this year due to the fee schedule increase. This is after paying Wittman their 6% percentage for billing for us. Last year at this time we were still receiving money for ambulance billing that we sent out, so he wants to wait for them to close out February.

Fire Prevention

- The engine company inspection plan will undergo some changes to improve efficiency.
- He is still working with Nevada City School of the Arts for occupancy code compliance issues.
- He has heard nothing further from the Dollar General Store regarding building a new store on Penn Valley Drive.

DISCUSSION/ACTION ITEMS

1. **REVIEW AND APPROVAL OF 2016/17 ANNUAL AUDIT FROM JENSEN-SMITH AUDITORS**

This was tabled as we haven't received the audit.

2. **DISCUSSION AND POSSIBLE APPROVAL OF CALPERS RESOLUTION OF INTENTION 2018-01 ADDING AMENDMENT TO CONTRACT FOR SECTION 21118 PARTIAL SERVICE RETIREMENT FOR LOCAL MISCELLANEOUS EMPLOYEES**

D. Hughes was in contact with CalPERS, the District's Actuarial Representative Jean Fannijang said the cost is so minimal the PERL (Public Employment Retirement Law) allows spreading any cost throughout the employers in the risk pool. This is backed up with many emails. The District will not notice a difference in its rate by adopting this amendment to the contract. The only risk would be to the employee as they must make up 1 year of service credit before retiring or their service retirement could be reduced. 1 year of service credit is 10 months at full-time, so in this specific case it would be 20 months for D. Hughes @50% reduced work time. Vice-Chairman Grundel motioned to approve Resolution of Intention 2018-01. Director Stephenson seconded. Motion unanimously carried.

3. ANNUAL REPORT ON AB1600 DEVELOPMENT FEES FOR FISCAL YEAR 2016/17

Chief Wagner said the District must make certain findings for all impact fees remaining in our account at the end of the fiscal year. Funds must be committed or spent within 5 years. This includes all the findings in the board packet report, which were completed. The \$45,000 (from the generous donation of \$30,000 from a private trust and \$15,000 from the DOT easement) were used to pay down our engine loan. Director McMahan motioned to accept the AB1600 Development report as presented. Vice-Chairman Grundel seconded. Motion unanimously carried.

DIRECTOR'S REPORTS

1. Chairman Farrell – He attended LAFCo's class for Ethics Training. He won't be able to attend the next board meeting.
2. Vice-Chairman Grundel – Nothing.
3. Director McMahan – He also attended LAFCo's training and can't attend our next board meeting in March.
4. Director Jordan – She also attended Ethics Training.
5. Director Stephenson – He also attended the Ethics Training. One important matter that they emphasized was websites and how if we have one it must be kept up to date, by law.

CLOSED SESSION

At 7:50 P.M. the Board entered into Closed Session under Government Code Section 54957.6 Conference with Labor Negotiator – MOU between District and Office Staff.

ACTION FROM CLOSED SESSION

At 8:40 P.M. the Board came out of closed session. Board Negotiators will meet with Office Staff.

INFORMATIONAL CORRESPONDENCE/INFORMATIONAL ITEMS

(refer to red correspondence book)

GOOD OF THE ORDER

None

ADJOURNMENT

Vice-Chair Grundel motioned to adjourn at 8:45 P.M. Director Stephenson seconded. Motion unanimously carried.

Respectfully submitted,

Debbie Hughes
Clerk to the Board

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