

PENN VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
SEPTEMBER 4, 2018

A regular meeting of the Board of Directors of the Penn Valley Fire Protection District was called to order by Chairman Farrell at 6:30 P.M. at Station 43. PVFPD Intern Hunter Clement led the Pledge of Allegiance. Roll call was taken.

PRESENT

Directors: David Farrell, Kurt Grundel, Joey Jordan, Terry McMahan and Bruce Stephenson

Absent: None

Board Clerk: Excused Absence

Others: Chief Wagner, Finance Administrator Thelen, representatives from the PVFPD Auxiliary, Representatives from the Seventh Day Adventist Church

PUBLIC COMMENTS

1. The Seventh day Adventist Church presented plaques of recognition for the fire department and auxiliary. Refreshments were served.

CONSENT CALENDER

Director Grundel motioned to approve the consent calendar as presented. Director McMahan seconded. Motion unanimously carried.

NEVADA COUNTY FIRE CHIEFS ASSOCIATION

Chief Wagner was on fire assignment and missed the August meeting and the September meetings date was changed to September the 11th.

NEVADA COUNTY FIRE AGENCY (NCFA)

No report

LAFCO

No report

PENN VALLEY FIREFIGHTERS ASSOCIATION

Lt. Bryan Mathena reported that the attendance at the August breakfast was approximately 110 people.

FIRE CHIEFS REPORT

Chief Wagner reported:

September 4, 2018

- Updated number of calls for August were 147. This past month we had 18 instances of two calls in one hour, and five instances of three calls in one hour.
- The first Paramedic Scholarship has been awarded to Firefighter Colin Gault who is preparing to attend paramedic school this fall.
- Our firefighting personnel have logged approximately 2,400 hours for out of county strike teams this summer.
- Franza Paving has been hired to repair the area between the meeting room and engine bay where the concrete is crumbling, and a private damaged driveway where our engine damaged some asphalt while turning around. Total cost is \$3,500.
- The breathing trailer manufacturer should be out here around 10/15/18 to reengineer the rear door assembly and it can then be put in service as a mobile air unit. The district is currently filling air bottles from it.
- Firefighter/Lt. Bryan Mathena reported on ambulance strike teams and the experience the district personnel have had this summer.
- We are going to be an apparatus assignee for an OES Water Tender. We will house it at Station 44. There's no cost to the District and we can use it for strike teams.
- He had some graphs to try to show our busiest times of the week and day. There was no fluctuation between the weeks. Our busiest time of day seems to be 9 am – 10 pm. The data doesn't show enough reasoning to add extra staff for 12-hour shift work. We do however need extra personnel for all the calls occurring in the same hour that are going to Sierra Nevada Ambulance. With extra people we could staff both ambulances at the same time and be able to meet our times with S-SVEMS.

DISCUSSION/ ACTION ITEMS

VI-1 Discussion and Approval of 2018/2019 Final Budget

The Board packet included final budget proposals for the Operating budget, listing the final line item amounts for 2017/2018, the 2017/2018 budgeted amounts, the 2018/2019 preliminary budget amounts approved previously, and the proposed final 2018/2019 figures, with any changes from the preliminary budget highlighted in yellow. Chief Wagner and Finance Administrator Thelen provided explanations for some of the more significant changes and responded to questions from Board members. There were no changes from the preliminary figures for the Building and Impact budgets.

After further discussion Director McMahan motioned to approve the 2018-2019 final budget as proposed. Director Jordan seconded the motion. A roll call vote was conducted, with all directors voting to approve the motion.

V1-2 Discussion and Approval of the 10 Year Capital Outlay Plan

Chief Wagner presented the proposed annual update to the 10-year plan. Changes from last year include the removal of the 1996 utility vehicle and the 1993 fire engine. The solar project cost has been moved under facilities. Director Grundel motioned to approve the 10-year

September 4, 2018

capital outlay plan as presented. Director Stephenson seconded the motion. The motion was approved by a unanimous vote.

VI-3 Discussion and Possible Approval of Painting Bid for Station 43 and Station 44

Three bids were submitted to paint Station 43 barracks/office, Station 43 engine bay, Station 43 meeting room and station 44: Mollitor Painting \$63,900; North State Painting \$76,750; and Northern California Painting \$37,000. Both Mollitor and North State would be using prevailing wages. Northern California did not respond to the question in their bid. Mollitor is a local Penn Valley company and has painted Station 45 in the past. The amount of the bids exceeds the amount budgeted for the project. After further discussion it was agreed to eliminate the 43 engine bay and the 43 meeting room from the project. It was also agreed to go with the local vendor, Mollitor. The reduction of the scope of the project lowers the cost to \$32,175. Director Stephenson motion to accept the bid of Mollitor Painting, excluding 43 Engine Bay and meeting room, in the amount of \$32,175. Director Grundel seconded the motion. The motion was approved unanimously.

DIRECTOR'S REPORTS

1. Chairman Farrell – reported that Bruce and he have successfully finalized the 2018/2019 contract for Chief Wagner. They did agree to complete the transition regarding the PERS contribution from three years to two years. They also completed the Chief's annual evaluation, based on the discussion with board members during executive session at the last meeting. He has drafted an article regarding the Paramedic Scholarship for submittal to the TWI publication, and forwarded it to Chief Wagner for review and submittal.
2. Vice Chairman Grundel – no report
3. Director Jordan – no report
4. Director McMahan – Wanted to recognize and commend the employees for their efforts in supporting the fires statewide and for keeping the District fully staffed.
5. Director Stephenson – he will be going on the annual motorcycle ride to attend the Firefighters Memorial in Colorado Springs, Colorado.

INFORMATIONAL CORRESPONDENCE/INFORMATIONAL ITEMS

(refer to red correspondence book)

GOOD OF THE ORDER

There will be a BBQ sendoff party at WGP for retiring Supervisor IV Hank Weston on October 20th.

ADJOURNMENT - The Board adjourned at 7:54 P.M.

Submitted by Chairman Farrell and Chief Wagner