

Penn Valley Fire Protection District  
**PENN VALLEY FIRE PROTECTION DISTRICT**  
BOARD OF DIRECTORS  
REGULAR MEETING  
June 6, 2017

A regular meeting of the Board of Directors of the Penn Valley Fire Protection District was called to order by Chairman Farrell at 6:30 P.M. at Station 43. Lieutenant Kadrie led the Pledge of Allegiance (through SKYPE from Indonesia). Roll call was taken.

**PRESENT**

Directors: David Farrell, Kurt Grundel, Terry McMahan, John Pelonio and Bruce Stephenson

Absent: None

Board Clerk: Debbie Hughes

Others: Chief Wagner, Lisette Hutchins from Jensen-Smith CPA's, Kristy Harlan Contract Compliance Officer and John Poland Assistant Director from Sierra-Sacramento Valley Emergency Medical Service, Cal Fire employees and other Fire Department personnel.

**PUBLIC COMMENTS**

S-SVEMS personnel were in attendance to present Outstanding EMS Awards. These awards were to recognize Penn Valley personnel and The Emergency Command Center (ECC) dispatch for outstanding service on a 911 call. Those honored were Captain Josh Miller, Aaron Maddox, Robert Radican, Paulo Perez, Tim Kadrie and from Cal Fire ECC, Nancy Picker. Captain Clayton Thomas notified S-SVEMS of this emergency call and recommended the above personnel receive commendations. During "B" Shift's emergency calls April 21-23 they responded to 3 different cardiac emergencies that all turned out with excellent outcomes partially due to the high level of service our EMS personnel possess. One of these incidents involved Penn Valley Fire Department Thrift Shop volunteer Kathy Ferreira-Lundy who called 911 for shortness of breath. Nancy Picker was the 911 dispatcher that answered the initial emergency call; she stayed on the phone with Kathy even though Kathy lost consciousness. CPR was performed for 20 minutes until they got pulses back and she then regained consciousness on the way to the hospital. She expressed deep gratitude from the bottom of her heart to our personnel for saving her life. The Penn Valley Auxiliary has been raising money for the fire department for many years through volunteers at the Thrift Shop. Captain Thomas said this is the first time the department had a successful resuscitation of one of the Auxiliary members and was honored we could do that.

**RECESS**

Break with refreshments 6:45 to 7:05 PM.

### **CONSENT CALENDAR**

Director McMahan motioned to approve the consent calendar as presented. Director Pelonio seconded. Motion unanimously carried.

### **NEVADA COUNTY FIRE CHIEFS' ASSOCIATION**

Chief Wagner attended the meeting this morning. He reported that:

- OES State Region IV has added Google Docs for viewing available resources. The region coordinator will be able to look on Google Maps and see what resources are staffed. He is one of three coordinators.
- Cal Fire Station 40 has no engines. They may not open the station all summer as they had the septic system fail. Penn Valley or Smartsville Fire would most likely arrive at emergencies before Cal Fire would. Aircraft will be back at the Grass Valley Air Attack Base on Monday.
- S-SV EMS conducted MCI training with Sierra Nevada Ambulance Service.
- Nevada County Fire Safe Council held public safety training.

### **NEVADA COUNTY FIRE AGENCY (NCFA)**

Vice-Chairman Grundel said they have had trouble making a quorum. They are coordinating meeting this month to adopt a preliminary budget.

### **LAFCO**

Vice-Chairman Grundel reported that they are working on a budget which will be sent out to the districts later this month.

### **PENN VALLEY FIREFIGHTERS ASSOCIATION**

Chief Wagner said they had a meeting last Friday. They nominated officers: D. Bertolucci for President, B. Mathena for Vice-President, J. Pitts for Treasurer and A. Goettle for Secretary. These are all PV firefighters. The stove in the cookhouse has been cleaned, put back together and is in working order. Smartsville Fire gave the District a couple of rescue airbags they weren't using. With those we made 1 compete set and the PVFA has agreed to pay for parts to get another set together for \$3,000.

### **FIRE CHIEF'S REPORT**

Chief Wagner reported that:

- All our data regarding training, calls, inspections, etc. is residing on an old server that only has the software program Firehouse on it. If that server fails we'll lose 16 years of data. We are upgrading and all Firehouse data will be on a cloud version.
- We had 140 calls last month.
- Lieutenant Kadrie submitted a letter of resignation effective 07/14/2017. He has already relocated out of the country; he's finishing his time with leave credits and shift trades.
- Chief Wagner recognized Captain Thomas for being an outstanding representative for us at S-SV EMS. He's up to date on protocol changes which relates to our personnel gets

trained very quickly on changes. Captain Thomas said this fire department is not the “norm”; we embrace EMS from our Auxiliary to our Interns.

- A fireworks task force of Prevention Officers from CalFIRE, Nevada County Fire Agencies, State Parks, Nevada County Sheriffs, BLM and U.S. Forest Service has been formed.
- EMS -
  1. He reported that Rideout Memorial Hospital’s STEMI receiving center is still suspended due to trouble with cardiologist coverage.
  2. Captain Thomas attended the S-SV Medical Control Committee and Regional Continuous Quality Improvement Committee meetings.
  3. Wittman Enterprises has been doing all our ambulance billing as of 1/1/17. Everything’s running as it should, staff will provide the board with an accounting of billing, payments, and collections at the July board meeting.
- FIRE PREVENTION –
  1. There is a possible weed abatement issue that is threatening property in our district however the problem property is in Rough and Ready Fire District.

### **DISCUSSION/ACTION ITEMS**

#### **1. Audit Review and Approval – Fiscal Year 2015/16 Jensen & Smith**

Chairman Farrell asked the Board to rearrange the agenda so the audit could be moved up to the first item. Lisette Hutchins from Jensen-Smith attended the meeting. She reported to the board that the District received a clean, unmodified opinion with no material weaknesses and no findings. The government-wide financial statements show the worst-case scenario that includes all liabilities, short and long-term. In her letter to the management she thanked staff for streamlining the process. Vice-Chairman Grundel motioned to approve the 2015/16 draft audit. Director Pelonio seconded. Motion unanimously carried by a roll call vote.

#### **2. Review and Adoption of 2017/18 Preliminary Budgets for the General Fund, Building and Equipment Fund and the Impact Fund**

Chief Wagner presented these tonight. There are still a few unknowns such as property tax and Proposition 172. So, with those variables our preliminary budget general operating fund expense is \$104,601 more than our revenue. The budget includes all MOU negotiations effective 7/1/17. Director Pelonio motioned to approve the 2017/18 preliminary budgets for 745 Operating, 767 Building & Equipment and 753 Impact as presented. Director Stephenson seconded. Motion unanimously carried by a roll call vote.

#### **3. Resolution 2017-07 Establishing the Appropriation Limit for Fiscal Year 2017/18**

In 1980 the California voters adopted Article XIII B of the California State Constitution referred to as the “Gann Initiative”, placing limits on the amount of tax proceeds that State and local agencies, include Special Districts, can appropriate each year. The limit is adjusted each year for inflation and population changes. For the price factor the California Department of Finance has determined the cost of living factor for per capita personal income for 2017/18 is 3.69%. The

same department provided the percentage change of population, using the higher of the two options, as .1% (see attached).

After calculating 2016/17 data we have the 2017/18 Appropriation Limit for our District as **\$265,353**. That amount is less than we currently receive in tax dollars. With the passage of this Measure T November 4, 2014, we have voter approval to exceed our appropriation limits for four years until November 4, 2018. We will need to place a measure on the ballot for November of 2018. Vice-Chairman Grundel motioned to approve Resolution 2017-07. Director McMahan seconded. Motion unanimously carried.

### **DIRECTOR'S REPORTS**

1. Chairperson Farrell – No report.
2. Vice-Chairman Grundel – A Director on the Higgins Fire Board asked him if Penn Valley might entertain opening a dialog regarding helping them with management. He directed them to send a letter to the Penn Valley Fire Board.
3. Director McMahan – No report.
4. Director Pelonio – No report.
5. Director Stephenson –No report.

### **CLOSED SESSION** None

Director Pelonio motioned to not have closed session since the MOU negotiations have already been accepted by the Negotiation Committee and the Professional Firefighters Local 3800. Director Stephenson seconded. Motion unanimously carried. Director Pelonio motioned to have Chairman Farrell sign the MOU contract. Vice-Chairman Grundel seconded. Motion unanimously carried. Negotiations agreed to for the Safety Employees were: 1) Agency shop language; 2) Holiday pay increased to \$200 per holiday; 3) Uniform annual allowance increased to \$800 for Full-Time and \$400 for Part-Time; 4) Level 4 Survivor Benefits; 5) Adjusted Pay Rates; 6) Longevity premium; 7) Health benefit capped rates; 8) Pay scale adjustment of 5% 1<sup>st</sup> year and 5% the 2<sup>nd</sup> year. Director Pelonio and Director Stephenson were thanked for their negotiating and flexibility with meetings.

### **INFORMATIONAL CORRESPONDENCE/INFORMATIONAL ITEMS**

(refer to red correspondence book)

### **GOOD OF THE ORDER**

The first Tuesday in July is July 4<sup>th</sup> so the meeting was changed to the next Tuesday July 11<sup>th</sup>. Chief Wagner was asked to have a meeting with the Auxiliary regarding the warning signs of cardiac problems in lieu of what happened to Kathy Ferreira. He is going to do this June 26<sup>th</sup> followed by a luncheon get-together hosted by the Auxiliary to thank the firefighters for everything they do.

July 10<sup>th</sup> is the Auxiliary potluck luncheon where they present a check to the District.

### **ADJOURNMENT**

The Board adjourned at 8:45 P.M.

Board Meeting 6/6/2017

Respectfully submitted,

*Debbie Hughes*

Debbie Hughes  
Clerk to the Board

Public\Board meeting minutes\16-17 06-06-17